

EAST CLANDON VILLAGE HALL COMMITTEE

Minutes of meeting, 24th June 2021

Present: Arthur Hunking (AH) – Chair
John Herbert (JH)
Bug Robertson (BR)
Barry Kiddell (BK)
Alexandra Elson (AE)

1. Minutes of Previous Meeting	Action
<ul style="list-style-type: none">Minutes of the previous meeting of 29th April 2021 were approved.	
2. Equipment Review and Management Task Update	
<ul style="list-style-type: none">A new cleaner has been appointed.	
<ul style="list-style-type: none">Arrange for the windows and gutters.	AE
<ul style="list-style-type: none">JH renegotiated contract with EDF on favourable terms.	
3. Treasurer's Report	
<ul style="list-style-type: none">Total bank account deficit stood at £1,698. Overall, village hall funds are in good shape.An online banking facility is being set up to administer hall funds.	
4. Hall Promotion and Bookings	
<ul style="list-style-type: none">The hall is open for bookings within the parameters of Government guidelines. A COVID-19 risk assessment has been carried out and a COVID-19 hall user guide and the NHS QR code has been placed in the entrance hall.	
5. AOB	
<ul style="list-style-type: none">Building materials have substantially increased so improvements to the garden will be progressed when prices are more favourable.	AH & BK
6. Next meeting: TBD	