

EAST CLANDON VILLAGE HALL COMMITTEE

Minutes of meeting, 8th November 2021

Present: Arthur Hunking (AH) – Chair
John Herbert (JH)
Bug Robertson (BR)
Barry Kiddell (BK)
Alexandra Elson (AE)

1. Minutes of Previous Meeting	Action
<ul style="list-style-type: none">Minutes of the previous meeting of 24th June 2021 were approved.	
2. Equipment Review and Management Task Update	
<ul style="list-style-type: none">The inventory will be carried out in February 2022.	
<ul style="list-style-type: none">Windows have been cleaned and gutters cleared, with thanks to Pete Shaw.	
<ul style="list-style-type: none">Annual hall risk assessments were updated in September.	
<ul style="list-style-type: none">Water heater and oil-fired boiler services will be arranged.	BK
<ul style="list-style-type: none">The annual portable appliance testing will be arranged.	BK
3. Treasurer's Report	
<ul style="list-style-type: none">Hall income stood at £1,869 and expenditure at £2,735, making a loss of £867. Reserves stand at £19,010.69An online banking facility is being set up to administer hall funds.	
4. Hall Promotion and Bookings	
<ul style="list-style-type: none">Hall bookings are back to normal levels.	
5. AOB	
<ul style="list-style-type: none">Arthur Hunking has retired as Chair of the Hall Committee. The Committee sincerely thanks Arthur for his long and dedicated leadership. John Herbert will assume the role of Chair.Pete Shaw has kindly volunteered to become a member of the Committee, with effect from 24th November 2021.The Committee will continue to assess opportunities for future improvement projects.	
6. Next meeting: 3rd February 2022	