

EAST CLANDON VILLAGE HALL COMMITTEE

Minutes of meeting, 3rd February 2022

Present: John Herbert (JH) - Chair
Bug Robertson (BR)
Barry Kiddell (BK)
Alexandra Elson (AE)

Apologies: Pete Shaw (PS)

1. Minutes of Previous Meeting	Action
<ul style="list-style-type: none">Minutes of the previous meeting of 8th November 2021 were approved.	
2. Equipment Review and Management Task Update	
<ul style="list-style-type: none">The inventory will be carried out 6th February 2022.	AE, JH, BK
<ul style="list-style-type: none">Hall hiring rates will be reviewed in May 2022. Ahead of the review, revisit the 2019 price comparison assessment.	AE
3. Treasurer's Report	
<ul style="list-style-type: none">Hall income stood at £2238 and expenditure at £4291, making a loss of £2053. Reserves stand at £17,825.An online banking facility is being researched to administer hall funds.	
4. Hall Promotion and Bookings	
<ul style="list-style-type: none">Bookings remain steady.Further to a recent enquiry about whether the hall had classes, the Pilates instructor will be asked if she would like her classes to be promoted.Send a village email to remind/advise villagers that the hall and its equipment are available for hire.	BR JH & BR
5. Village Hall 3-Year Plan	
<ul style="list-style-type: none">The committee approve the 3-year plan.	
6. Projects	
<ul style="list-style-type: none">Project List was reviewed.Assess steps are required to renovate the garden as a community effort.Check Health and Safety Insurance Cover for the above.Check the windowsills for any required maintenance.	JH, BK, PS JH JH, BK, PS
7. AOB	
8. Next meeting (and AGM): 5th May 2022	