

EAST CLANDON VILLAGE HALL COMMITTEE

Minutes of meeting, 6th February 2020

Present: Arthur Hunking (AH) – Chair
John Herbert (JH)
Bug Robertson (BR)
Barry Kiddell (BK)
Alexandra Elson (AE)

The Committee Members paid their respects to Jim Liddell, a former Committee Member.

1. Minutes of Previous Meeting	Action
<ul style="list-style-type: none">Minutes of the previous meeting (28th November 2019) were approved.	
2. Equipment Review and Management Task Update	
<ul style="list-style-type: none">Regular visual inspections of electrical equipment due.	AH
<ul style="list-style-type: none">Check gutter and assess need for clearing.	AH
<ul style="list-style-type: none">Arrange oil-fired boiler service before AGM in May.	AH
<ul style="list-style-type: none">At the end of the financial year, the costs associated with heating will be assessed and will be used to inform the hall hiring rate review at the AGM.	JH
<ul style="list-style-type: none">Keys have been cut for Committee members.	
<ul style="list-style-type: none">Hall users will be unable to lock the door from the inside.	
3. Treasurer's Report	
<ul style="list-style-type: none">Cash balance stood at £14,714 (not reconciled to today's date). Income-to-date £5,163. Outgoings £7,148. The deficit is due to maintenance expenditures.	
4. Hall Promotion and Bookings	
<ul style="list-style-type: none">Hall bookings are steady.	
5. AOB	
<ul style="list-style-type: none">Filing cabinets have been consolidated and there is now sufficient room to store historical village hall records for the time being.	
<ul style="list-style-type: none">Continue to explore funding to repaint the inside of the hall and improve the garden.	AE & BK
6. Date of next meeting: 14th May 2020	