

## EAST CLANDON VILLAGE HALL COMMITTEE

### Minutes of the meeting held at 9pm on 23<sup>rd</sup> May 2012, Village Hall, East Clandon

Present: Mr Arthur Hunking (AH) - Chairman  
 Mrs Bug Robertson (BR)  
 Mr John Herbert (JH)  
 Mrs Alexandra Elson (AE)

Apologies: Mr Jim Liddell

<b>1. Minutes of the Previous Meeting</b>	<b>Action</b>
• The minutes of the previous meeting (29 <sup>th</sup> Feb 2012) were approved and signed by the Chairman.	
• The declaration of acceptance of office was signed by all members for the Year 2012/13.	
<b>2. Management Task Update</b>	
• A replacement for the dead cherry tree is still being investigated.	AH
• The Committee has decided not to replace the front doormat; it was a safety hazard.	
• Adverse weather has delayed the external painting work. AH will re-arrange a date with the painter.	AH
• AH will liaise with Pete Shaw regarding the gutter clearance.	AH
• The heating issue has now been resolved and there have been no further complaints.	
<b>3. Equipment Review</b>	
• The kitchen water heater has been replaced and is functioning well.	
• The quarterly visual inspection was carried out 16 <sup>th</sup> March 2012. Next inspection is due on 12 <sup>th</sup> June.	AH
<b>4. Treasurer's Report and Financial Issues</b>	
• Year-to-date income is down slightly against the same period last year. However, savings in the order of £300 have been made on reduced insurance premiums and maintenance costs.	
<b>5. Hall promotion and bookings</b>	
• Hall bookings continue to be regular. Two new yoga classes have started and pilates has resumed.	
<b>6. AOB</b>	
• The Committee has decided not to purchase a new clock but will ensure that the current clock is maintained and operational.	AH
• A trestle table is missing. BR will send out a village email as a reminder.	BR
<b>7. Date of next meeting:</b> 8pm Thursday 13 <sup>th</sup> September in the Queen's Head.	

A Elson, Secretary