

EAST CLANDON VILLAGE HALL COMMITTEE

Minutes of the meeting held at 9pm on 23rd May 2012, Village Hall, East Clandon

Present: Mr Arthur Hunking (AH) - Chairman
 Mrs Bug Robertson (BR)
 Mr John Herbert (JH)
 Mrs Alexandra Elson (AE)

Apologies: Mr Jim Liddell

1. Minutes of the Previous Meeting	Action
• The minutes of the previous meeting (29 th Feb 2012) were approved and signed by the Chairman.	
• The declaration of acceptance of office was signed by all members for the Year 2012/13.	
2. Management Task Update	
• A replacement for the dead cherry tree is still being investigated.	AH
• The Committee has decided not to replace the front doormat; it was a safety hazard.	
• Adverse weather has delayed the external painting work. AH will re-arrange a date with the painter.	AH
• AH will liaise with Pete Shaw regarding the gutter clearance.	AH
• The heating issue has now been resolved and there have been no further complaints.	
3. Equipment Review	
• The kitchen water heater has been replaced and is functioning well.	
• The quarterly visual inspection was carried out 16 th March 2012. Next inspection is due on 12 th June.	AH
4. Treasurer's Report and Financial Issues	
• Year-to-date income is down slightly against the same period last year. However, savings in the order of £300 have been made on reduced insurance premiums and maintenance costs.	
5. Hall promotion and bookings	
• Hall bookings continue to be regular. Two new yoga classes have started and pilates has resumed.	
6. AOB	
• The Committee has decided not to purchase a new clock but will ensure that the current clock is maintained and operational.	AH
• A trestle table is missing. BR will send out a village email as a reminder.	BR
7. Date of next meeting: 8pm Thursday 13 th September in the Queen's Head.	

A Elson, Secretary