



*chair*

Mrs Sibylla Tindale  
Clandon Downs  
High Clandon  
East Clandon  
Surrey GU4 7RP  
01483 225660  
sibylla.tindale@eastclandon.org.uk

*parish clerk*

Mrs Linda Koszo  
[parishclerk@eastclandon.org.uk](mailto:parishclerk@eastclandon.org.uk)  
Tel: 07859 400307

**Minutes of the East Clandon Parish Council Meeting held at the Village Hall  
on Thursday 12<sup>th</sup> October 2023 at 7.45pm.**

**Present:** Sibylla Tindale (Chair), Lucy Matuszynski Al Mundy, Dave Elson

**Attendees:** GBC Cllrs Catherine Young, Dennis Booth Cllr Candidate, Alex Stewart-Clark Cllr Candidate, Paul Kennedy Cllr Candidate, Linda Koszo (Clerk),

**23/64 Apologies for Absence** – James Eves, Greg Ganjou

**23/65 Disclosures of Interest** – None stated

**23/66 Minutes of the Previous Meeting** - Minutes of meeting held on 14<sup>th</sup> September 2023 were agreed and were signed by the Chair as a true record.

**23/67 Matters Arising** – not dealt with below as separate agenda items:

Item 23/47 Matter of footpaths alongside the A246 – Disappointingly, no response or improvements have been made. Sibylla Tindale sent a letter to SCC Cllr Colin Cross in June asking his intervention to resolve this issue soonest about the encroaching verge on the path between Snelgate and the golf club. No response had been received (probably due to Cllr Cross's illness and subsequent resignation from SCC).

Lucy Matuszynski and Linda Koszo have repeatedly reported this issue to SCC. Cllr Catherine Young advised Linda Koszo to forward her all details of concerns and she will follow up.

**L.Koszo**

Item 22/24 Preparing a Neighbourhood Plan (NP) for the Village

The 1<sup>st</sup> Stage questionnaire has now been closed. Funding of stage 1 has been received. Data is public on our website. Terms of reference also have now been included.

The Steering group are soon to start working on stage 2 policies.

ONGOING

**Greg Ganjou**

Item 23/62 Dog waste bins – From the NP initial responses, a topic raised by villagers is needing more dog waste bins in the village. Linda Koszo has discovered that GBC will require from the 2024 all Parishes will need to pay for all installed dog bins, and the emptying of them. The cost per bin is £330. The Chair stated ECPC will not proceed with further bin orders and will of course retain the important one in The Rec.

Villagers are encouraged to carry doggie-poo bags and take them home for disposal. CLOSED

Item 21/09a Greening East Clandon – Tunmore North Field: James Eves has ordered the gate, post and fixings and advised the gate will be installed in November. ONGOING

**J.Eves**

Item 21/73c) Wisley Airfield Ref Item 9 k) Wisley Airfield is an ongoing planning issue and objections are constantly coming through. The Applicant has appealed the decision and filed 100+ documents on the basis of non-determination by GBC. GBC indicated they have refused, and it will be part of their planning response to the Inspector.

Cllr Catherine Young informed the Parish Cllrs about a public meeting held on 18<sup>th</sup> October and it would be strongly advised for someone from our Parish to attend. ONGOING

**G.Ganjou**

Item 23/63 - Village Fete – The Fete Committee will have their first official meeting on the 1<sup>st</sup> November. The Committee members are Kim Shaw, Monica Mundy, Claire Millington besides the co-leaders are Julie Eves and Sarah Dudgeon. The Fete Committee are seeking candidates who are able to volunteer, particularly gentlemen.

The venue of the Fete has been agreed to be the Recreation Ground of East Clandon. Date of the Fete has also been discussed and will be 22<sup>nd</sup> June 2024. ECPC have offered help to fundraise to help with logistics associated with the permanent move from Home Farm to The Rec. Proposals will be forthcoming from the Fete Committee. Chris Manning with his experience in development is advising on aspects of infrastructure. ONGOING

**Julie Eves &  
Sarah  
Dudgeon**

**23/68 Financial Matters**

- a) Financial reports have been circulated and accepted to the 30<sup>th</sup> September 2023 and the balance on the account is £23,39403. Transactions since 1<sup>st</sup> September included the expenses of budgeted Ben Robertson Gardening and admin fees, income of GBC precept and Neighbourhood plan expense reimbursement.

**23/69 Planning Matters**

- a) 22/P/01175, 22/S/0009 Wisley Airfield – Pending
- b) 22/P/02055 HMP Detention Centre – Pending
- c) 23/P/00417 Land adjacent to Ockham Lane GU23 6NT - Pending
- d) 23/P/00836 Land at Garlicks Arch, Send Marsh - Pending
- e) 23/P/00831 Deepdene, Back Lane, East Clandon - Pending
- f) 23/P/01236 Gardeners Cottage, Hatchlands, East Clandon - Pending
- g) 23/P/01310 Collis Cottage, Old Epsom Road, East Clandon - Pending

**23/70 AOB**

- a) The ECPC will open an interest-bearing Natwest savings account. The

<p>forms required will be completed and we hope to have this account open in November. ONGOING</p>	<p><b>L.Koszo</b></p>
<p>d) The ECPC has asked Villagers' opinion on how to mark the legacy of the Coronation. The most popular idea supported a bench, possibly on the Village Hall grounds. However on reflection, the Parish Council feels the Rec would be a more visible and useful location for a new bench especially with the usage the Rec has (and in the future with the Fete being held there too. Sibylla Tindale will send out a note. ONGOING.</p>	<p><b>S.Tindale</b></p>
<p>g) Tree at Briony Cottage – the sycamore tree leaning over from the Rec onto Briony Cottage. Linda Koszo met Patrick from Treeforce for opinions and costs meanwhile Linda will apply for the TPO. ONGOING</p>	<p><b>L.Koszo</b></p>
<p>l) HedgeHog Highway project – our parish has been approached by an organisation to build hedgehog highways between our gardens. All information can be found online <a href="https://hedgehogrus.co.uk/hedgehog-highway-project">https://hedgehogrus.co.uk/hedgehog-highway-project</a> and <a href="https://fb.watch/mIP9DL1Wv3/">https://fb.watch/mIP9DL1Wv3/</a> . Sibylla Tindale will send out a village email to seek volunteers who wish to take this project forwards. CLOSED</p>	
<p>n) Concurrent Function Grant – unfortunately it had been announced by GBC that they are currently unable to accept/approve grants. Proposed projects were the gate on Tunmore Fields or resurfacing the tennis court. Linda Koszo will obtain quotes for the cost of resurfacing the tennis court. However CLOSED</p>	
<p>o) Village Pond Clean is due – Dave Smithers is booked to do the pond in November. Ben Robertson has trimmed the hedges, saplings and generally cleared the ground around the pond.</p>	<p><b>J. Eves</b></p>
<p>p) Village Risk assessments are due. Cllr's are kindly advised to complete their risk assessments. Linda Koszo to provide assessment forms to each Cllr.</p>	<p><b>L.Koszo</b></p>
<p>q) Fixed Asset Register – this is due for the annual update. During the internal audit Julie Eves proposed we should add the insurance value to the register. This has been a topic before and the decision was made a number of years ago not to add the insurance value because the values attributed would be either replacement costs and inflates the insurance cost OR inaccurate / irrelevant (Tunmore Field as an example!) Linda Koszo to circulate the Register to Cllrs for next meeting.</p>	<p><b>L.Koszo</b></p>
<p>r) 2024 Meeting dates – Linda Koszo will send out to Cllr's the proposed meeting dates for approval.</p>	<p><b>L.Koszo</b></p>
<p>s) The ECPC emails and Internet Service Provider. Problems have occurred with Parish Council emails and Al Mundy suggested we ask Peter Smart to investigate. Cllr Catherine Young noted some parishes are moving over to gov.uk emails so it is advised to find out what other PC's are doing.</p>	<p><b>L.Koszo/ Peter Smart</b></p>

t) Remembrance Day Service will take place on the 13<sup>th</sup> November and Sibylla Tindale will attend.

q) Increasing the threshold for quotes for minor works to be included and updated in ECPC Financial Regulations: Al Mundy proposed to discuss and increase the threshold for the contractor amount for which three quotes would be necessary from the current £500 to a higher figure. The reason for this is that most 'small' projects of c.£500 Cllrs find difficult to get contractors to quote. It also takes up more time and is onerous for our volunteer Cllrs.

Other neighbouring parishes have also done this. Linda Koszo will speak to East Horsley to see what level they have gone to and suggest a figure in consultation with Julie Eves (our Internal Auditor) for the ECPC to vote on.

**L.Koszo**

The meeting closed at **20.39 pm.**

**Next ECPC Meeting is at 7.45pm on Thursday 9<sup>th</sup> November 2023.**

*Minutes taken by Linda Koszo (Parish Clerk)*