

chairman

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parish clerk

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**Minutes of the East Clandon Parish Council Meeting held at the Village Hall
on Thursday 14th July 2022 at 7.45pm.**

Present: Sibylla Tindale (Chair), Matt Pitt, James Eves

Attendees: Diana Thornhill (Clerk), SCC Cllr Colin Cross, GBC Cllr Catherine Young

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| 22/53 | Apologies for Absence - Greg Ganjou, Lucy Matuszynski, Al Mundy, GBC Cllr Christopher Barrass, GBC Cllr Tim Anderson |
| 22/54 | Disclosures of Interest – ST disclosure re: Clandon Downs Planning Application pending |
| 22/55 | Minutes of the Previous Meeting - Minutes of meeting held on 9 th June 2022 were agreed and were signed by the Chair as a true record. |
| 22/56 | Matters Arising – not dealt with below as separate agenda items:
<u>Item 19/84 – Village CPR training</u> MP reported that the defibrillator battery replacement for the one sited at Cherry Trees is due in November. MP has approached 4 companies for quotes for a new defibrillator potentially to be sited at the Village Hall. The cost is in the region of £1500 however, it may be possible to obtain a £300 grant from the London Hearts Charity. MP to further research.
<u>Item 21/09a Greening East Clandon – Tunmore North Field</u>
Firstly, the meeting agreed to accept Mike Cook’s offer of £1400 for 2022/23 for the Tunmore Fields renewal agreement whereby Mike continues to have use of Tunmore Fields including the North Field and has agreed to maintain it, if required.
Secondly, ECPC is awaiting Adrian Thompson’s fully costed proposal for the planting plan for the North field which is due to be discussed at the September meeting.
<u>Item 21/73c) Wisley Airfield</u> SCC Cllr Colin Cross reported that Taylor Wimpey have submitted a Planning Application for the Former Wisley Airfield (FWA) for validation. We can expect 2 additional planning applications from CBRE and Hallum Land for the remaining smaller sites for FWA and the local parishes will be given advance notice in addition to the normal 21 days to review/respond.
GBC Cllr Catherine Young who, with GG, is part of the 8 Villages |

MP

Adrian
Thompson

Planning Group will send GG a briefing note from the last meeting in which the FWA was discussed, which he was unable to attend. Ongoing.

Item 21/78 Queens Platinum Jubilee (QPJ) Village Event –

DT had calculated the event costings against ticket sales plus the ECPC £2000 budget and reported a £518 underspend. Closed.

Item 21/8d) LM to set up SCC regular meeting with SCC Cllr Colin Cross. Ongoing.

Item 22/24 Preparing a Neighbourhood Plan for the Village GG has spoken to Ben Moynes from GBC and is due to liaise with Mr Moynes with a view to speaking to the PC at the September meeting about scoping a village plan. Cllr Colin Cross advised that Mrs Cross had been involved recently in producing a Local Plan for their Parish and offered her help in assisting ECPC. Ongoing.

Item 22/27 d) Further work on Tunmore trees and Trees on the Rec report. Meeting has been arranged for Sept with Andy Gardening Services to scope the work. JE to also attend when date is confirmed. Ongoing.

Item 22/41 Outdoor Gym Equipment for the Rec – LC/AM to scope proposed project and report back at Sept meeting. DT to forward email from East Horsley PC positive feedback on their gym installation to LC/AM. Ongoing.

Item 22/49 VH Garden/Hedge Clarification is made of this matter arising in AOB. Closed.

Item 22/51 Planning Matters Cllr Catherine Young advised that GBC are aware of the backlog of pending Planning Applications and have employed new staff to address in the next few weeks.

Item 22/52a) Fixed Asset Register review DT to contact Julie McClun, West Horsley Clerk for advice on reviewing the Parish Fixed Asset Register.

Cllr
Catherine
Young

GG

DT

DT

22/57

Financial Matters

- a) Financial reports have been circulated and accepted to the 30th June 2022 and the balance on the account is £22,892. Transactions include reimbursement from Savills for the work already completed on Back Lane of £480, Annual Insurance renewal £487 and annual tennis court clean £474.
- b) DT reported that from 1st April 2022 HMRC will only accept VAT claims submitted digitally. DT sourced free software advised by HMRC called ANNA and 01/04/22-30/06/22 Vat Claim was submitted digitally. Cllr Catherine Young suggested looking into using Realtis to record Budget and Cashbook accounts.

22/58

Planning Matters

- a) 21/P/02334 - 1 & 2 Paragon Cottages – Pending
- b) 21/P/02059 - Clandon Downs – Awaiting Decision
- c) 21/P/02513 - Lower Hammond Farm, Ripley – Pending
- d) 22/P/00332 - Antlers Corner – Pending

- e) 22/P/00520 - Village Hall – Pending
- f) 22/P/00817 - 4, The Paragon – Pending
- g) 22/P/00797 and 798 - Hatchlands Park – Pending (DT to send a letter of support to GBC Planning)

22/59

AOB a) ST reported that Diana Thornhill, Parish Clerk has had to give ECPC 3 months notice due to family issues. ST asked if all Cllrs could investigate whether anyone they knew was interested either in East Clandon or elsewhere in performing the role of Parish Clerk.

b) The ECPC fixed asset register needs rationalisation for the year 22/23. DT to consult and complete for September meeting.

c) 22/49b) VH Garden/Hedge: Following the meeting that GG had with the VH Committee ECPC wishes to make a clarification of the minutes of 9th June Meeting. The VHC had taken and accepted advice from GBC via email and decided to go ahead with the removal of the hedge and pre-empted Planning permission to benefit from spring growth and to get the lawn looking good in time for the Platinum Jubilee celebrations.

d) Replacement Defibrillator SCC Cllr Colin Cross offered £500 of his annual Members Allocation Grant towards the cost of the new defibrillator. ST and MP offered much thanks for this kind offer. The request for this needs to be made to Cllr Cross/ SCC before March 2023.

e) DT has sourced an alternative supplier to carry out the playground inspection as RoSPA's charges had increased.

f) ST thanked JE for removing the ivy from the village bus shelter.

g) JE reported that the repair has been done by SCC to the pavement on Ripley Road.

Next meeting - Thurs 8th Sept 2022 at 7.45pm in the Village Hall
(No meeting in August)

The meeting closed at 8.55pm
Minutes taken Diana Thornhill (Parish Clerk)