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**Minutes of the East Clandon Parish Council Meeting held at the Village Hall
on Thursday 13th October 2022 at 7.45pm.**

Present: Sibylla Tindale (Chair), James Eves, Greg Ganjou, Matt Pitt, Lucy Matuszynski

Attendees: Linda Koszo (Clerk), GBC Cllr Christopher Barrass, Martin Warner (Shere Hill Climb)

The meeting welcomed the new Parish Clerk, Linda Koszo, who has now taken over from Diana Thornhill.

22/70	Apologies for Absence - Cllr Tim Anderson, GBC Cllr Catherine Young, SCC Cllr Colin Cross (part), Al Mundy	
22/71	Disclosures of Interest – Remembrance Garden plan in closed Churchyard	
22/72	Minutes of the Previous Meeting - Minutes of meeting held on 8 th September 2022 were agreed and were signed by the Chair as a true record.	
22/73	Matters Arising – not dealt with below as separate agenda items: <u>Item 19/84 – Village CPR training</u> Ongoing, to be arranged <u>Item 21/09a Greening East Clandon – Tunmore North Field</u> MP had sent an update to the meeting from Adrian Thompson which included costings for 5 x Alders, new hedging, a pedestrian access gate from Sawpit Lane to North Field and a bridge and handrail over the drainage ditch. The meeting agreed that with the addition of the gate, labour and signage that the Parish Council application for a Concurrent Function Grant 2023-24 is for £1300 (50% ECPC-self-funded). The agreement of Mike Cook’s proposal for the continued rental of Tunmore Fields, has been signed and agreed. 5 trees will be planted, and some clearing under Oak tree will be done by ECPC, and work on the pond, bridge to be progressed. CFG <u>Item 21/73c) Wisley Airfield Ref Item 9 k)</u> letter of objection sent by Greg Ganjou <u>Item 21/8d) LM to set up SCC regular highways meeting with SCC Cllr Colin Cross.</u> Ongoing. <u>Item 22/24 Preparing a Neighbourhood Plan for the Village</u> Thanks to Greg Ganjou for taking this forward. The ECPC has registered	MP JE GG LM

<p>its interest – Stage 1 - to progress and now GG will move to forming a Plan to discuss preferred policies in consultation with ECPC and then to take it to the village for their input.</p>	<p>GG</p>
<p><u>Item 22/27 d) Further work on Tunmore trees and Trees on the Rec report.</u> ST, DT and JE held a meeting with Andys Gardening Services to scope the tree work required on Tunmore and the Recreation Ground. DT produced a list of urgent/non urgent work required, check TPO's and permissions and get it agreed by the PC before sending it out to tender with several Tree Surgeons.</p>	<p>LK</p>
<p>List of work is now complete. LK to get 3 quotes. <u>Item 22/41 Outdoor Gym Equipment for the Rec</u> – LM/AM to scope proposed project and report back at Nov meeting. Cllr Eric Palmer from West Clandon PC is to be approached to help LM. Ongoing.</p>	<p>LM/AM</p>
<p><u>Item 22/51 Planning Matters</u> CLOSED</p>	
<p><u>Item 22/52a) Fixed Asset Register review</u> Ref Item 6. Linda K to send to each Cllr to discuss and confirm.</p>	<p>LK</p>
<p><u>Item 22/59a)</u> A replacement for Parish Clerk position, Linda Koszo, was welcomed by all and has started on 1st October. Diana Thornhill our outgoing Parish Clerk was thanked and has generously agreed to stay on to provide a full handover to Linda. CLOSED</p>	
<p><u>22/59d) Replacement Defibrillator battery and additional Defibrillator</u> MP has found a cheaper (less £40) battery replacement for the Cherry Trees located defibrillator. Plan is to consult with Cherry Trees to move this only-adult Defibrillator to the Village Hall and to purchase a second, Paediatric & Adult Defibrillator to place it at Cherry Trees instead. Also MP is to approach Village Hall Committee to ask for permission to place Defibrillator there. Quotes for funding (SCC Cllr Colin Cross offers £1000). Ongoing</p>	<p>MP</p>
<p><u>22/66 Concurrent Functions Grant 2023-24 Applications to GBC for CCFG's for 23/24</u> were submitted by 12th Sept 2022. ST had proposed 3 possible projects:</p>	
<ol style="list-style-type: none"> 1. Village Hall Committee (VHC) to make improvements to the verge outside the VH to allow for more parking. However, it was agreed that this was a Highways issue and thus not under ECPC's remit and suggested to the VH that an application should be made to Surrey County Council - Highways. 2. Greening Tunmore project ref: Matters Arising 21/09a) It was agreed that this project would be submitted with a grant application for £1300 (50% self-funded). Grant application has been submitted and agreed. 3. Garden of Remembrance St Thomas Church: Bruce Tindale, Church Warden, had put a proposal for 5x3 metre area in the churchyard to be designated as a Garden of Remembrance for Villagers, to include box hedging and paving stones. The proposal was rejected by GBC on the grounds that the Closed Church yard was not ECPC owned property. The ECPC agreed that the Chair would explore whether this should still be considered as appropriate on two grounds; the Closed Churchyard is given an annual grant in order for the ECPC to maintain it and thus falls into the ECPC estate duties; and that this 	<p>ST</p>

Garden of Remembrance will be an amenity for many villagers current and future and thus falls into the GBC remit for CFGA.

22/74

Item 22/78 AM reported that there had been some significant issues arising from recent the Shere Hill Climb (SHC) and this was relayed by letter to the organisers.

Martin Warner attended the meeting to discuss these issues. Firstly he reported that this was the most successful and largest SHC since inception and that it was growing in reputation and desirability to its audience. The ECPC congratulated him and his committee on their growing success and also thanked them for their support for village projects, and latterly for the funding to enable tickets for the Jubilee Party to be discounted to make them more accessible to villagers.

It was agreed that to mitigate the loud sound impact on the village that next year the SHC team would look at directing the speakers upwards to the audience and not downwards to the village.

As to the reported several incidences of antisocial behaviour on the Old Epsom Road/ Snelgate Cottages, little could be done without photographic or recorded evidence of the registration numbers of the vehicles. Mr Warner asked that in future this should be collected and forwarded to him/ the police. The ECPC also asked that traffic cones be placed at the entrance of Old Epsom Road with a sign stating no entry for SHC participants.

ST will write a proposal to the SHC team to ask for them to consider a number of cut-price tickets to be made available to villagers given the disruption they face each year on the day and importantly to enable villagers to 'feel part of the proceedings' as the cost of doing so as a family is high at £50.

ST

22/75

Village Neighbourhood Plan – Presentation by Ben Moye, GBC

A comprehensive and informative presentation was given by Ben Moye regarding the reasons for having a Village Neighbourhood Plan and offered detailed advice on the process required to produce it.

CLOSED see item 22/24.

GG

22/76

Financial Matters

- a) Financial reports have been circulated and accepted to the 31st September 2022 and the balance on the account is £23,144.13. Transactions since 1st August included budgeted Ben Robertson Gardening and final items for payment for the Queen's Jubilee Party.

LK

22/77

Planning Matters

- a) 21/P/02334 - 1 & 2 Paragon Cottages – Pending
- b) 21/P/02513 - Lower Hammond Farm, Ripley – Pending
- c) 22/P/00817 - 4, The Paragon – Pending

- d) 22/P/00797 and 798 - Hatchlands Park – Pending
- e) 22/P/01321 - Ivy Cottage - Pending
- f) 22/P/01329 - Appletree Cottage - Pending
- g) 22/P/01290 - Ivy Cottage - Approved
- h) 22/P/01175 - Wisley Airfield – Pending

Re Wisley Airfield application, GG is attending the 8 Villages Planning Group (8VPG) meetings, set up specifically to look at the effects (Traffic, Schools, Surgeries, Transport, Cycleways etc.) on the surrounding villages of the Wisley Airfield proposed development. A response to GBC Planning has been made.

AOB

a) Dates for next year’s meetings were agreed as the 2nd Thursday in the month (no meeting in August and December) and the January date adjusted to 5th January. CLOSED

b) DT to arrange for GG to be added to the Nat West Bankline for Communities as an approver on the bank account. MP’s details to be removed at an agreed time given there is a limit on account signees. ONGOING.

LK/ DT

c) DT’s Annual Administrative Risk Assessment was approved by ST. CLOSED

d) LK to check which Risk Assessments need to be done this Autumn and check that there is no overlap.

LK

f) LK to contact NatWest about interest rates as it was raised that we have a substantial balance in the Current Account not earning interest and thus it is a good idea to invest a lump sum in the ECPC Reserve account.

LK

Also to propose to GBC to send the Precept Remittance grant in one annual lump sum.

g) Conservation Village regulations and advice. Chair to send a reminder to villagers about duties in regards to the Conservation Village regulations.

ST

h) Log with Surrey Highway the pavement opposite Manning’s Tunmore House and c/of Back lane towards Ripley.

LM

i) Cutback hedging to reveal the pedestrian and speed limit sign off A246 on the corner of Old Epsom road and make visible.

JE/LK

The meeting closed at **21.07pm.**

Next ECPC Meeting is at 7.45pm on Thursday 10th November 2022

Minutes taken Linda Koszo (Parish Clerk)