

chairman

Mrs Sibylla Tindale

Clandon Downs

High Clandon

East Clandon

Surrey GU4 7RP

01483 225660

sibylla.tindale@eastclandon.org.uk



parish clerk

Mrs Diana Thornhill

parishclerk@eastclandon.org.uk

**Minutes of the East Clandon Parish Council Meeting held at the Village Hall
on Thursday 8th September 2022 at 7.45pm.**

Present: Sibylla Tindale (Chair), James Eves, Al Mundy, Greg Ganjou

Attendees: Diana Thornhill (Clerk), SCC Cllr Colin Cross (part), GBC Cllr Christopher Barrass, Ben Moye (GBC), Jason Robertson

Following the sad news earlier in the day of the passing of Queen Elizabeth II it was decided to continue with the meeting but as a mark of respect to our late Queen a minute's silence was observed before the meeting.

- 22/60** **Apologies for Absence** - Lucy Matuszynski, GBC Cllr Tim Anderson, Matt Pitt, GBC Cllr Catherine Young
- 22/61** **Disclosures of Interest** – ST disclosure re: Clandon Downs Planning Application
- 22/62** **Minutes of the Previous Meeting** - Minutes of meeting held on 14th July 2022 were agreed and were signed by the Chair as a true record.
- 22/63** **Matters Arising** – not dealt with below as separate agenda items:
Item 19/84 – Village CPR training Ongoing
Item 21/09a Greening East Clandon – Tunmore North Field
MP had sent an update to the meeting from Adrian Thompson which included costings for 5 x Alders, new hedging, a pedestrian access gate from Sawpit Lane to North Field and a bridge and handrail over the drainage ditch. The meeting agreed that with the addition of the gate, labour and signage that the Parish Council would apply for a Concurrent Function Grant 2023-24 for £1300 (50% self-funded).
Following agreement of Mike Cook's proposal for the continued rental of Tunmore Fields, DT to ask Mike Cook to provide a revised agreement to be signed by both parties.
Item 21/73c) Wisley Airfield Ref Item 9 k) on the Agenda
Item 21/8d) LM to set up SCC regular meeting with SCC Cllr Colin Cross. Ongoing.
Item 22/24 Preparing a Neighbourhood Plan for the Village Ref Item 5.

DT

	<p>on the Agenda.</p> <p><u>Item 22/27 d) Further work on Tunmore trees and Trees on the Rec report.</u> ST, DT and JE held a meeting with Andys Gardening Services to scope the tree work required on Tunmore and the Recreation Ground. DT to produce a list of urgent/non urgent work required, check TPO's and permissions and get it agreed by the PC before sending it out to tender with several Tree Surgeons. Ongoing.</p> <p><u>Item 22/41 Outdoor Gym Equipment for the Rec</u> – LC/AM to scope proposed project and report back at Oct meeting. Ongoing.</p> <p><u>Item 22/51 Planning Matters</u> A letter of complaint to GBC about ongoing communication issues written by Shere PC to be co-signed by ECPC. DT to advise Shere Parish Council to also CC Joss Bigmore, leader of GBC, in the letter.</p> <p><u>Item 22/52a) Fixed Asset Register review</u> Ref Item 6. on Agenda.</p> <p><u>Item 22/59a) No replacement found for Parish Clerk position.</u> ST to post advert on Nextdoor and Facebook.</p> <p><u>22/59d) Replacement Defibrillator battery and additional Defibrillator</u> MP has found a cheaper battery replacement for the Cherry Trees located defibrillator and is in the process of purchasing a 2nd Adult Only defibrillator to be sited in the centre of the village, part-funded by a substantial grant from SCC Cllr Colin Cross. MP to report progress at the next meeting.</p>	<p>DT</p> <p>LC/AM</p> <p>DT</p> <p>MP</p>
22/64	<p>Village Neighbourhood Plan – Presentation by Ben Moye, GBC</p> <p>A comprehensive and informative presentation was given by Ben Moye regarding the reasons for having a Village Neighbourhood Plan and offered detailed advice on the process required to produce it. Producing a NP for East Clandon was agreed in principle by the meeting. GG is to lead the project starting with formulating a series of objectives for the plan, focusing on protecting the village from future development. Effingham, West Horsley, West Clandon and East Horsley already have NP's in place and it was suggested that GG would do a review of them for ideas for East Clandon.</p> <p>Ben Moye suggested, and it was agreed that East Clandon would submit a Register of Interest to GBC as a first step, without committing any further at this stage</p> <p>It was also agreed that ECPC would aim to have a village meeting to discuss any proposals. Ben Moye agreed to provide GG with a copy of the slides from the presentation.</p>	<p>Ben Moye</p>
22/65	<p>Fixed Asset Register (FAR) Review</p> <p>DT had contacted West Horsley Parish Clerk who kindly sent their revised Fixed Asset Capitalisation Policy (FACP) and sample FAR. Following the West Horsley guidelines, DT produced a simplified and updated Fixed Asset Register which was reviewed by the meeting. It was agreed that ECPC would adopt the FACP and DT would finalise the FAR with ST and distribute to ECPC Councillors.</p> <p>ST thanked DT for her work on the Fixed Asset Register review.</p>	<p>DT</p>

22/66

Concurrent Functions Grant 2023-24

Applications to GBC for CCFG's for 23/24 need to be submitted by 12th Sept 2022. ST had proposed 3 possible projects:

1. Village Hall Committee (VHC) to make improvements to the verge outside the VH to allow for more parking however, it was agreed that this was a Highways issue and thus not under ECPC's remit and suggested to the VH that an application should be made to Surrey County Council - Highways.
2. Greening Tunmore project ref: Matters Arising 21/09a) It was agreed that this project would be submitted with a grant application for £1300 (50% self-funded)
3. Garden of Remembrance St Thomas Church: Bruce Tindale, Church Warden, had put a proposal for 5x3 metre area in the churchyard to be designated as a Garden of Remembrance for Villagers, to include box hedging and paving stones. The proposal was approved and an application is to be submitted with a grant application for £1000 (50% self-funded)

ST agreed to complete the applications and DT to submit to GBC by the 12th Sept deadline.

DT/ST

22/67

Financial Matters

- a) Financial reports have been circulated and accepted to the 31st August 2022 and the balance on the account is £21,872. No significant transaction since 1st July other than budgeted Ben Robertson Gardening.
- b) DT reported exemption from the Annual External Review has been confirmed by PKF Littlejohn

22/68

Planning Matters

- | | |
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| a) 21/P/02334 | - 1 & 2 Paragon Cottages – Pending |
| b) 21/P/02059 | - Clandon Downs – Refused |
| c) 21/P/02513 | - Lower Hammond Farm, Ripley – Pending |
| d) 22/P/00332 | - Antlers Corner – Approved |
| e) 22/P/00520 | - Village Hall – Approved |
| f) 22/P/00817 | - 4, The Paragon – Pending |
| g) 22/P/00797 and 798 | - Hatchlands Park – |
| h) 22/P/01321 | - Ivy Cottage - Pending |
| i) 22/P/01329 | - Appletree Cottage - Pending |
| j) 22/P/01290 | - Ivy Cottage - Pending |
| k) 22/P/01175 | - Wisley Airfield – Pending |

Re Wisley Airfield application, GG is attending the 8 Villages Planning Group (8VPG) meetings, set up specifically to look at the effects (Traffic, Schools, Surgeries, Transport, Cycleways etc.) on the surrounding villages of the Wisley Airfield proposed development. It was agreed that ECPC would rely on the other villages' comments to guide our response as they

are much closer to the real issues and have an in depth view which would be of help to East Clandon's response. It was agreed in the meeting, while there is a need for additional housing in the area that the rate of development of the supporting infrastructure for the housing development was vitally important, and must be included in the first instance.

Following concerns raised about the potential quality control and overdevelopment issues of the Taylor Wimpey development, GG is to go to the next 8 Villages meeting and draft a response to Planning in order to learn more about the details of the plans.

GG

22/69

AOB a) Dates for next year's meetings were agreed as the 2nd Thursday in the month (no meeting in August and December) and the January date adjusted to 5th January in order to include ST in the meeting due to holiday commitments. DT to check dates with Bug Robertson for confirmation and ask Peter Smart to post on the Web site.

DT

b) DT to arrange for GG to be added to the Nat West Bankline for Communities as an approver on the bank account. MP's details to be removed at an agreed time given there is a limit on account signees.

DT

c) AM reported that there were significant noise issues with the Shere Hill Climb (SHC) the previous weekend, with a loud band heard playing for it seemed about 8 hours. AM also reported that there were several incidences of antisocial behaviour on the Old Epsom Road which he assumed was linked to the SHC. AM also requested that Villagers should be considered for discounted entry to the SHC given the disruption they face each year on that day. ST to contact Martin Warner to outline issues/request.

ST

d) ST asked for ideas for projects that the annual kind donation from the Shere Hill Climb organiser. We could for example ask for support for the Adult Gym Fitness equipment, if the project goes ahead.

e) DT's Annual Administrative Risk Assessment was approved by ST.

Next meeting - Thurs 13th Oct 2022 at 7.45pm in the Village Hall

The meeting closed at **10.20pm.**

Next ECPC Meeting is at 7.45pm on Thursday 13th October 2022

Minutes taken Diana Thornhill (Parish Clerk)