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**Minutes of the East Clandon Parish Council Virtual Meeting held via ZOOM on  
 Wednesday 6<sup>th</sup> January 2021 at 7.45pm.**

**Present** Sibylla Tindale (Chair), James Eves, Al Mundy, Matt Pitt, Claire Goodall, Ian Peacock  
**In Attendance:** Diana Thornhill (Clerk), GBC Cllr Catherine Young, SCC Cllr Julie Iles, Nigel Simpson, Adrian Thompson

<b>21/01</b>	<b>Apologies for Absence</b> - GBC Cllr Tim Anderson, GBC Cllr Christopher Barrass	
<b>21/02</b>	<b>Disclosures of Interest</b> – ST stated that she is a patron of Cherry Trees should the walkway issue be discussed.	
<b>21/03</b>	<b>Minutes of the Previous Meeting 4<sup>th</sup> November 2020-</b> The minutes were agreed and signed by the Clerk on behalf of the Chair as a true record.	
<b>21/04</b>	<p><b>Matters Arising</b> – not dealt with below as separate agenda items:  <u>Item 19/61 b) Damaged “East Clandon” sign</u> has been replaced. Closed.          c) IP reported that the hedge in Back Lane has had some work done to cut it back and William Shepherd from Savills (for Forte Estates and Ryde Farm) has confirmed that he expects the work to be completed before March 2021. It was requested that the height would be that of an agricultural hedge.  <u>Item 19/84 MP to initiate village CPR training</u> when safe to do so. Ongoing  <u>Item 20/05 and 20/36 Cherry Trees Covered Walk:</u> Cherry Trees planning application is approved for the amendment. Closed  <u>Item 20/24 Gate on Tunmore Fields</u> ST has sent a report to Julie Iles and SCC to confirm the project is complete and to thank JI/SCC for the Funding. A SCC plaque has been installed on the gate. Closed  <u>Item 20/27 Verges of Clandon Manor Farm/FP 74</u> Registered letter to Mr Savage re: injurious weeds issue plus the previous 2 letters sent. Royal Mail Tracker to date does not show an attempt by Royal Mail to deliver. DT to follow up with Royal Mail/SALC to obtain advice on how to effect actual delivery of the letters to Mr Savage. Ongoing  <u>Item 20/38 Taylor Wimpey</u> CG attending weekly meetings and continues to report back to ECPC. 2 Planning Applications have been submitted for the Wisley Airfield ref: Agenda Item 21/11  <u>Item 20/39 c) FTTP - superfast Broadband to the village.</u> Andy Hay has had a conversation with BT and they are looking at combining smaller requests in the area to create one larger program. AM to ask Andy Hay and BT for intended roll out date but not expected soon due to huge demand. Ongoing.</p>	<b>MP</b>
		<b>DT</b>
		<b>AM</b>

	<p><u>Item 20/46 Concurrent Function Grants 2021/22</u>. DT confirmed that both grants have been approved. MP/JE to progress the Green Lane Bollards project and to involve West Clandon PC as the vast majority of users of that walk are West Clandon residents.</p> <p>Research has shown that the rewilding solution for the Common is based on a mowing regime plus distribution of Yellow Rattle seed at the end of Sept. DT to set Reminder in Sept meeting.</p> <p><u>Item 20/50 AOB a) SCC Members Allocation for 2021-22</u>. Julie Iles reminded the meeting that this year's MA application deadline is 31<sup>st</sup> Jan. ST to take on a project to install a wheelchair/pram friendly access gate to the Common on the Ripley Road either using the CFGA rewilding funds or perhaps applying for the Members Allocation. As part of this, to make the Common a bit more secure for families with children, the fence-opening near to The Old House will also be gated. Costings to be provided.</p> <p>d) <u>Snelgate Hedge Complete</u>.</p> <p>f) <u>Wet Spots in the village</u>. Julie Iles reported that the wet spots around the village have been reported to SCC but the flooding under railway bridge will require a longer term fix. Not able to be fixed using Members Allocation fund but it will be prioritised. IP to email JI to request that he be authorised to move the "Flood" signs further back down the road to warn drivers earlier of a flooding problem.</p> <p><u>Item 20/61 b) Adrian Thompson to be approached re: Tree Role Ref Agenda Item 21/09</u></p> <p>20/70 c) Common access Gate on Ripley Road Ref Item 20/50 a)</p>	<p><b>MP/JE</b></p> <p><b>DT</b></p> <p><b>ST</b></p> <p><b>IP</b></p>
<b>21/05</b>	<p><b>Councillors Code of Conduct</b></p> <p>A revised Code of Conduct has been proposed by GBC and each parish council has been asked to consider adopting it. ST was proposer for adopting the revised Code of Conduct and IP seconder. DT to notify GBC.</p>	<b>DT</b>
<b>21/06</b>	<p><b>Admin Risk Assessment Approval</b></p> <p>ST was proposer and CG seconder for approval of the updated RA.</p>	
<b>21/07</b>	<p><b>Highway/Kerbs between Horsley and Guildford – Letter from Nigel Simpson</b></p> <p>A letter from Nigel Simpson was sent to SCC, cc'd ECPC regarding the poorly maintained verges and footpaths between Horsley and Guildford. Nigel detailed a number of areas where there is no kerb drop to allow access onto the pathway or verge for prams, disability scooter or bicycles. Julie Iles had provided a response from SCC which stated vegetation clearance on the sides and along the footway on the A246 Epsom Road from Park Lane to West Clandon crossroads which had taken place in Autumn 2020 and now completed. This formed part of the Active Travel works to improve footway, cycleway access in light of the Covid-19 Pandemic. Follow up works for the remaining sections will be scheduled including the next programmed section of footway to be attended to which will be from New Road, East Clandon to the junction of Ockham Road South, East Horsley.</p> <p>A Cycle lane on A246 has been proposed as a future active travel scheme but would be a significant project if approved and forms a separate project.</p>	

21/08	<p><b>Ripley Road South – Stakeholder Engagement Document</b></p> <p>This Taylor Wimpey document was meant to have been distributed to all Stakeholders for a meeting on Friday 8<sup>th</sup> January on mitigation options for the former Wisley Airfield development regarding the impact on local traffic and in particular plans for the Ripley Road Roundabout.</p> <p>Catherine Young as West Horsley Councillor and CG for ECPC were amongst many stakeholders who had not received the invitation for the meeting. Catherine is due to query with GBC why this was not sent to all the relevant stakeholders. CG agreed to attend the meeting on behalf of ECPC but to piggy back ideas/comments, going forward, with other Parishes in particular East Horsley PC and their new Chair, Robert Taylor.</p>	CY
21/09	<p><b>Tree and Biodiversity Suggestions – Adrian Thompson Proposal</b></p> <p>It was agreed that a Tree Officer for the village would be appropriate, Adrian Thompson, who would liaise with MP as the point of contact on ECPC. MP and Adrian agreed that they would do a holistic tree survey around the village and determine a plan for general biodiversity and planting together with a plan for keeping existing trees healthy. JE noted that many trees in the village are choked with ivy. Catherine Young suggested contacting Tim Holman, Tree Officer at GBC for advice when preparing a plan. Adrian to send Simon Ferrar’s proposal for linking East and West Clandon with a parallel corridor of trees to MP.</p>	MP/AT
21/10	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>a) Financial reports have been circulated and accepted and the balance on the account as at 31/12 is £22,400</li> <li>b) Work is in progress for ECPC’s online banking with NatWest Bankline, and to complete the user set up.</li> </ul>	AT
21/11	<p><b>Planning Matters</b></p> <ul style="list-style-type: none"> <li>a) 20/P/01310 – The Cottage – Approved</li> <li>b) 20/P/01822 – The Old House – Withdrawn</li> <li>c) 20/P/01708 – Land @ Wisley Airfield- Stub Road – Pending</li> <li>d) 20/P/01709 – Land @ Wisley Airfield –Phase 1 SANG Works – Pending</li> <li>e) 20/N/00145 – Cherry Trees Walkway–Nonmaterial amend - Approved</li> </ul> <p>Due to the huge amount of work involved in responding to all planning issues associated with the land @Wisley Airfield, ECPC intend where possible to ‘partner’ other local parishes with our responses hopefully including Alyson Blackwell @ Ockham, West Clandon and the Horsleys. This is a huge planning application and Cllrs TA, CY and CB will be able to feed in to the villages the leads they are able to get from Planning.</p>	
21/12	<p><b>AOB</b> a) Julie Iles gave an update on rising infection rates and hospital admissions, the prioritisation of our front line services and government guidance as to what were considered essential services which would remain open whilst urging people to take this seriously and help us get the messaging out. This included details on the Education team’s commitments to free school meal vouchers for eligible families and assisting in remote learning capabilities. Julie also confirmed that Surrey Heartlands were advising that they had sufficient</p>	

volunteers to deliver vaccines in the county's centres but our Local Resilience Forum would continue to engage and monitor.

b) Catherine Young mentioned that they were close to resolving the Conservations Area boundary discrepancy. Catherine to email details to ST. Catherine also clarified that GBC confirmed that there are no planning application or pre-applications discussions in respect of CMF.

c) The ECPC was sent confidentially in November a draft outline architect's plan for a development of 40 plus dwellings on Clandon Manor Farm's fields (CMF) which adjoin the curtilage of the current dwelling. The ECPC in November requested further information about this issue from GBC Planning under the Freedom of Information Act. GBC reported that they have not any evidence, verbal or written, of having been approached by the owners or agents of CMF or of having given advice in return on this possible development. It was re-asserted by the meeting that CMF and part of its fields lie within the village's Conservation Area and all of it wholly within the Green Belt which would prevent such development. CMF also lie outside of the village's Settlement Area.

d) IP raised an issue with gaps in the playground hedge/fence which means it is not secure for children/dogs. JE and ST to meet to review solutions for hedging or fencing where appropriate and whether this would be a suitable project for applying for the Members Allocation. JE and ST also to review the gate on the Common and to check whether there are Ash tree dieback issues with trees around the Common.

**CY**

**JE/ST**

**Date of next meeting** –Next meeting Thursday 4<sup>th</sup> February 2021 at 7.45pm.

The meeting closed at 9.15pm  
*Diana Thornhill – East Clandon Parish Clerk – 2021*