

chairman

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Minutes of the East Clandon Parish Council Virtual Meeting held at the Village Hall on Thursday 3rd June 2021 at 7.45pm.

Present Sibylla Tindale (Chair), Matt Pitt, Ian Peacock

In Attendance: Diana Thornhill (Clerk), Nigel Simpson, Greg Ganjou

21/48	Apologies for Absence - GBC Cllr Tim Anderson, GBC Cllr Christopher Barrass, James Eves, GBC Cllr Catherine Young, Al Mundy, SCC Cllr Colin Cross	
21/49	Disclosures of Interest – None	
21/50	Minutes of the Previous Meeting 5th May 2021 - The minutes were agreed and signed by the Chair as a true record.	
21/51	Matters Arising – not dealt with below as separate agenda items: <u>Item 19/84</u> MP to initiate village CPR training when safe to do so. Ongoing <u>Item 20/27</u> Verges of Clandon Manor Farm/FP 74 Awaiting response from owner. Ongoing. <u>Item 20/39 c)</u> FTTP - superfast Broadband to the village. Ongoing. <u>Item 20/46</u> <u>Path 68 – Bollard Project</u> MP has purchased bollards and Richard Warden, fencing expert, has been commissioned to install. Savills have given input on installing them with reflective bands and asked that RW must have insurance before starting work. MP to check with RW and Savills if this can be covered under ECPC’s Public Liability insurance. Ongoing. <u>Item 21/09</u> <u>Greening East Clandon</u> – Arian Thompson submitted a comprehensive report on the progress of this project. Adrian requested that ECPC discuss the poplars from the pond, south on Back Lane. Adrian and John Preston believe that they are too tall and need to be crown topped. DT to contact Alastair Cormack to get expert advice on whether this needs to be addressed and report back. Also noted were the Hatchlands Walnut trees on New Road. Adrian to organise a working party to help Hatchlands get rid of the ivy in the Autumn. Ongoing. <u>Item 21/17</u> <u>South Facing Slip Roads at Ockham Interchange</u> Ongoing <u>Item 21/34</u> <u>Clandon Manor Farm – Review of Weeds</u> To be done if injurious weeds reappear. ST to take advice from Andrew Hogarth on how to get letters through to recipients who do not reply. Ongoing. <u>Item 21/38a)</u> <u>Bench Refurbishment</u> ST has accepted Ian Palmer’s quote for the work to 9 village benches. Work to be carried out next week. Ongoing.	MP AM MP DT Adrian Thompson ST

<p><u>Item 21/38b</u>) Cutting back the vegetation on the A246 footpaths has been given a new Case No. and SCC have agreed to escalate the issue. DT to locate Case no. and chase up the work being done.</p>	<p>DT</p>
<p><u>Item 21/43 Risk Assessments</u> AM completed RA for stiles etc and reported the following:</p>	
<p>1. Step on Stile at Snelgate is rotten and needs replacing. Richard Warden has repaired it and invoice due. Closed.</p>	
<p>2. Bench base on south side of the pond is rotting and needs to have a concrete infill to replace the wooden sleepers. JE to speak to Ian Palmer to quote for the work. Ongoing.</p>	<p>JE</p>
<p>3. Culmers bench in the churchyard at the war memorial has some wooden slats loose at the back. JE to speak to Ian Palmer to quote for the work. Ongoing</p>	<p>JE</p>
<p>RA's for Open Spaces (ST) and Trees (MP) still outstanding. Playground and Tennis Court (Done)</p>	<p>ST/MP</p>
<p><u>Item 21/44 Normal Meeting Agenda</u> Meeting in progress and no participants on ZOOM. Closed.</p>	
<p><u>Item 21/47</u> a) Fallen tree in Sawpit Lane attended to by SCC. Closed.</p>	
<p>b) Urgent Issues still with MP, DT, IP and JE parish email. DT to send Chris Harlow email to IP with info and contact Peter Smart for further assistance.</p>	<p>DT</p>
<p>c) ST gave an overview of the report from Ben Wyatt re: Wild Hills Cycle Challenge. ST to contact Martin Warner of the Shere Hill Climb to see if the event is going ahead this year. Ongoing. Subsequent to meeting, Shere Hill Climb will go ahead on 5th September, but the Cycle Rid will be run next year. No permission was granted by GBC for the Cycle event this year.</p>	<p>ST</p>
<p>e) Vegetation issue on A246 Ref: Item 21/38 b) above.</p>	
<p>f) GBC Cllr Catherine Young has offered to assist with following up any SCC o/s matters following Julie Iles departure.</p>	
<p>21/52</p>	<p>Financial Matters</p>
<p>a) Financial reports have been circulated and accepted to the 31st May 2021 and the balance on the account as at 3rd June 2021 is £23,707.</p>	
<p>b) i) DT reported that the balance brought forward on the Year End is £21,433.10. Arthur Hunking has performed the Internal Audit and approved the Accounts as at 31st March 2021. MP proposed ECPC approval of the accounts and IP seconded.</p>	
<p>ii) DT had prepared the Annual Governance and Accountability Return (AGAR) and completed the Exemption Statement (as Income and Expenditure for the year did not exceed £25,000) to be submitted to the External Auditors, PKF Littejohn. ST/DT minuted and signed the forms as Chair/Parish Clerk.</p>	
<p>iii) DT to arrange for the AGAR reports (signatures redacted) to be posted to the village website before the Notice of Public Rights has been posted on the Noticeboard on 14th June 2021.</p>	<p>DT</p>
<p>iv) DT and ST offered sincere thanks once again to Arthur Hunking for completing the Internal Audit.</p>	
<p>v) DT gave feedback from Arthur asking why there are large reserves in the parish account. ST explained that the major projects carried out over the last few financial years, for which funds had been earmarked, were paid for with up to 90% fundraising monies (Tennis Court, playground and pond refurbishments, Gates and</p>	

rewilding for the common and Tunmore Fields gate). With the possible uncertainty of future grants and fundraising following the pandemic it is good that the parish reserves are healthy for any emergencies in the coming financial year. ST to give explanation to Arthur in due course.

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21/53

Planning Matters

- a) 21/P/00180 - Cherry Trees Play Area – Approved
- b) 21/P/00268 – 1&2 Paragon Cottages – Pending
- c) 21/P/00372/00373 – Warren Cottage – Approved
- d) 21/P/00463 – The Old House – Approved
- e) 21/P/00478/479 – Hatchlands – Pending
- f) 21/P/00418 – Cherry Cottage – Approved
- g) 21/P/00896 – The Old Barn - Pending
- h) 21/P/01011/01012 – The Queens Head - Pending

21/54

AOB a) ST reported that her invitation to the village for new councillors had yielded 3 applicants. Greg Ganjou, Nigel Simpson and Kirsten Pringle. ECPC and the applicants were in agreement that an election was not appropriate and that the co-opting of the first applicant, Greg Ganjou would follow. Nigel Simpson who was in attendance agreed that he would assume an ECPC “Observer” status with a view to becoming a Councillor when there was next a vacancy. ST has contacted Kirsten to relay details. Greg Ganjou was then co-opted to ECPC (ST proposer and IP seconder) with the Planning Portfolio for the village. Greg will join ECPC officially at next month’s meeting. DT to note this for the next month’s agenda.

b) ST noted that the village church is to be involved in a TV drama from the 21st-24th June. TV crew have requested to park at Tunmore Triangle. ST to send a note to the village. Nigel Simpson suggested that photos of the current status of the verges in that area to be taken so that any damage can be accurately assessed, if necessary. IP to take photos. ST to contact Jane Thorold to confirm that Tunmore Triangle will be used for the film crew parking

c) ST agreed to £15 pa to upgrade DT’s email capacity.

d) ST reported that we have been contacted by our neighbourhood PCSO Lisa Clark from Surrey Police and DT is to contact her to invite her to future meetings.

e) ST proposed a public vote of thanks to Julie Iles from ECPC for all her hard work and commitment to the Parish over many years and it was agreed that a token bouquet of flowers would be sent to Julie from ECPC to show our utmost appreciation. ST to organise.

f) IP to send an email to the village re: Clandon Conversations to ask if anyone wishes to use the CC equipment from the previous initiative to record their memories for posterity.

g) ST highlighted the upcoming proposed celebrations from 2nd -5th June 2022 for the Queens Platinum Jubilee (70th) Anniversary of her succession to the throne. It was noted that the May bank holiday is due to be moved to the 2nd and 3rd June instead. Street parties on the Sunday to be held and Beacons

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to be lit nationwide and commonwealth-wide to mark the occasion followed by a show in the evening. Plans are due to be officially published. ST proposed a “Organisation Committee” for ECPC to be created to coordinate village activities. ST to email the villagers to ask how they would like to

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celebrate as a village and to ask for volunteers to help organise.
h) DT confirmed that the contract for the rental of Tunmore Fields had been agreed with Mike Cook and payment with the appropriate CPI increase would be paid on the 1st July 2021.

MP/ST

i) DT requested that MP, ST, JE and AM please complete the revised Register of Interest form which had already been emailed so that GBC can be notified and the web site updated.

JE/AM

Date of next meeting –Next meeting Wednesday 7th July 2021 at 7.45pm in the Village Hall.

The meeting closed at 21.05pm

Diana Thornhill – East Clandon Parish Clerk – 2021