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parish clerk  
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**Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday 1<sup>st</sup> May 2019 at 6.45pm.**

**Present** Sibylla Tindale (Chair), James Eves, Ian Peacock, Clare Goodall  
**In Attendance** Matt Pitt, Diana Thornhill (PC), Cllr Julie Iles, GBC Cllr David Reeve, GBC Cllr Jenny Wicks, 5 villagers

19/45	<b>Apologies for Absence</b> – Al Mundy, GBC Cllr Matt Sarti	
19/46	<b>Disclosures of Interest</b> – Item 6, Planning Application re: 19/P/00254 & 255 the Chair raised a disclosure of interest as a Neighbour.	
19/47	<b>Minutes of the Previous Meeting 10<sup>th</sup> April 2019</b> - The minutes were signed by the Chair as a true record.	
19/48	<b>Matters Arising</b> – not dealt with below as separate agenda items: <u>Item 17/82 Play Strategy</u> - On-going. London Marathon and Calor Gas Funds applications for grants expected to hear in approx. 4 weeks.	ST
	<u>Item 18/17 War Memorial incisions</u> – Review on-going. Ron Ward and Roger Nickolds have discussed and suggest no further work may be required other than keeping the Memorial clean to preserve the stone. Thanks from the Chair to both for all the work they have done on this project. We await final advice from Ron.	ST
	<u>Item 18/72 RoSPA Play Safety Inspection 2018</u> – Ongoing	JE
	<u>Item 19/06 Affordable Rural Housing Survey</u> Questionnaire will be sent out with a letter of explanation by Sibylla to Villagers	ST
	<u>Item 19/07 Follow up Ideas for Reinvigorating The Village Community</u>	AM
	Al was unable to attend so no update on moving the Village Day. TBA	
	<u>Item 19/09 Pond Works</u> On-going. Quotes to be obtained in May	JE
	<u>Item 19/30 Decorative Planters for Snelgate/verge Improvement</u> Planters Complete. Thanks to Al and Clare for a great job.	
	<u>Item 19/34 Air Pollution Report</u> Sibylla to investigate best contact at GBC or SCC to enquire on Evergreen planting on A246 to mitigate Air Pollution. Paul Stacey was advised a s a possible contact.	ST
	<u>Item AOB</u> a) Complete	
	b) Complete	
	c) Resurfacing of Ripley Road to take place at a date TBA	IP
	<u>Item 19/42 Ripley Road Speed Controls</u> Ian to send out an email for volunteers to assist	IP
	<u>Item 19/43 Risk Assessments</u> To be done by nominated Cllrs by the next meeting for review. Clare to source replacement concrete Urn on War Memorial, noted as broken in RA by Clare and AL	
	<u>19/44 Litter Pick Equipment</u> a) Complete	

	b) Diana to chase GBC for free equipment c) Complete	<b>DT</b>
<b>19/49</b>	<b>Rick Assessments</b> Covered in 19/48 Item 19/43	
<b>19/50</b>	<b>Financial Matters</b> a) Financial reports – Balance on account post Bank Rec as at 30/04/19 £18198.52 (incl. first half Precept 2019/20 £4109 and brought forward balance from year end £14,979) b) and c) Approval and Acceptance of the un-audited accounts for the Y/E 31/03/19. Section 1 – Annual Governance statement 2081/19 - Sibylla and PC signed off initial Internal Audit AGAR report. PC to prepare External Audit documents for PKF Littlejohn, External auditors c) Preparation of audit for year end and Financial report for 2018-19 year end. Sibylla thanked Arthur Hunking on behalf of the ECPC for his continued and unwavering support with the Internal Audit. External Audit will be performed by PKF Littlejohn. Final Accounts (unaudited) to 31/3 to be available at next meeting. d) Review Annual Parish Council insurance 2019/20 – PC to get additional quotes and put Insurance in place by 01/06/19	<b>DT</b>  <b>DT</b>  <b>DT</b>
<b>19/51</b>	<b>Planning Matters</b> a.) Guildford Local Plan - Adopted b.) 19/P/00458 – Antlers Corner – Pending c.) 19/P/00254, 255 & 170 – Blakes Lane Farm – Approved	
<b>19/52</b>	<b>AOB</b> a) Ragwort prevention advice to villagers to be sent out by PC b) Traffic Calming in village. Carol Cook to research other villages' traffic calming methods and report back to Council. c) Sibylla gave heartfelt thanks from ECPC to our departing GBC Cllrs David Reeve and Jenny Wicks for all their hard work and amazing support of ECPC over their years in office and wished them both a happy retirement.	<b>CC</b>
<b>19/53</b>	<b>Date of next meeting</b> – Next meeting scheduled for Wednesday 5 <sup>th</sup> June 2019 at 7.45pm.	

The meeting closed at 7.30 pm.  
*Diana Thornhill - East Clandon parish clerk - 2019*