

*chairman*  
 Mrs Sibylla Tindale  
 Clandon Downs  
 High Clandon  
 East Clandon  
 Surrey GU4 7RP  
 01483 225660  
[sibylla.tindale@eastclandon.org.uk](mailto:sibylla.tindale@eastclandon.org.uk)



*parish clerk*  
 Alyson Blackwell  
[parishclerk@eastclandon.org.uk](mailto:parishclerk@eastclandon.org.uk)

**Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday, 3rd October 2018 at 7.45pm.**

**Present** Sibylla Tindale (Chair), James Eves, Ian Peacock, Al Mundy.

**In Attendance** Alyson Blackwell (parish clerk), GBC Cllr David Reeves, GBC Cllr Jenny Wicks (part meeting), 7 Local Residents

- |              |   |   |
|--------------|---|---|
| <b>18/77</b> | <b>Apologies for Absence</b> – Clare Goodall, GBC Cllr Matthew Sarti, SCC Cllr Julie Iles.  |   |
| <b>18/78</b> | <b>Disclosures of Interest</b> – Item 18/84 Planning Application re: 18/P/01693 the Chair raised a disclosure of interest as a Neighbour and re: 18/P/01618 Al Mundy raised a disclosure of interest as a Neighbour.  |   |
| <b>18/79</b> | <b>Minutes of the Previous Meeting 5<sup>th</sup> September 2018</b> - The minutes were signed by the Chair as a true record.   |   |
| <b>18/80</b> | <p><b>Matters Arising</b> – not dealt with below as separate agenda items:</p> <p><u>Item 17/82 Play Strategy</u>- On-going. Carry forward action to apply to Prudential Ride London Lottery fund for matched funding received from GBC for the replacement tennis court fence and football unit.</p> <p><u>Item 18/05 Back Lane Pond</u> – On-going. Applied for Concurrent Functions Grant Aid for 2019-20 for the restoration work for the pond. James Eves in contact with Zoe Channon, Liaison Officer at Surrey Wildlife Trust for advice about the pond.</p> <p><u>Item 18/17 War Memorial incisions</u> – Works commenced.</p> <p><u>Item 18/42 Risk Assessment</u> – Closed item. Admin review completed.</p> <p><u>Item 18/57c.) Request from the Mayor to be involved in events in the Borough</u> Sibylla Tindale agreed to invite the Mayor to a Centenary Event at the War Memorial in East Clandon on completion of the works.</p> <p><u>Item 18/66c.) Air rifle incident in East Clandon</u> – Closed item, feedback received from Pix Pickering, our Neighbourhood watch.</p> <p><u>Item 18/72 RoSPA Play Safety Inspection 2018</u> - Parish Clerk agreed to send copies of the photograph to James Eves for the repair of the seesaw.</p> <p><u>Item 18/74 East Clandon Community Governance Review</u> – Consultation arrangements for an additional Councillor in place until 26<sup>th</sup> October 2018. Several residents at the meeting agreed to send their support to GBC for the proposal to increase the number of Cllrs from 5 to 6.</p> | <p><b>ST/JE</b></p> <p><b>JE</b></p> <p><b>ST</b></p> <p><b>PC/JE</b></p> |
| <b>18/81</b> | <b>Presentation on Q&amp;A on affordable rural housing</b><br>Late apologies received from the speaker Louise Williams, Rural Housing Enabler for Surrey. Agreed to re-arrange for a future meeting.  | <b>PC</b>   |

18/82	<p><b>Financial Matters</b></p> <p>a.) Financial reports – cheques paid out/monies received to current account – financial reports to 30<sup>th</sup> September 2018 had been circulated and accepted. Closing balance of £13,637.</p> <p>b.) SCC Members Community Allocation grant and Highways Grant – Deadline for applications by 31 October 2018. Ian Peacock agreed to follow up with Cllr Iles about the ditches in respect of the Highways Grant. Sibylla Tindale agreed to request a quote to apply for funding from the SCC Members Community Allocation for replacement posts at Tunmore fields and for new posts to the west of the Church gate to protect the verge.</p>	IP ST
18/83	<p><b>ECPC Policy and procedure for dealing with unauthorised encampments on Parish land.</b></p> <p>Draft policy was adopted and agreed to upload to the parish website. Residents attended to discuss concerns about the encampment on the Old Epsom Road. PC Gary Watson, Neighbourhood Specialist Officer gave an update on behalf of GBC, SCC and the Police. Addressed concern about lack of response when initially contacted as deemed low risk as the encampment was on the road and not on private or parish land, decision being reviewed by Borough Commander. Police Neighbourhood Team agreed to maintain patrol of the area. Responsibility to move the travellers falls to SCC as on the Highway, need to have a Section 77 in place to enact legal proceedings. Delay caused as SCC Enforcement Officer went to the wrong location and needs to re-visit. Golf Club has been informed by Residents about the generator in operation after use of a chain saw to access the area. Agree to seek advice on options for the future to prevent encampments as there have been 4 over recent years. Suggestion put forward for double yellow lines at the end of cul-de-sac. Residents advised to inform the Parish Council, SCC contact centre and the Police if the travellers return to Snelgate. PC Gary Watson was thanked for the support and attending the meeting.</p>	ST         ST
18/84	<p><b>Planning Matters</b></p> <p>a.) 18/T/00179 Holmhurst Cottage - GBC approved</p> <p>b.) 18/P/01396 Copse Hill - GBC approved</p> <p>c.) 18/P/01618 1 Snelgate Cottage - GBC decision awaited</p> <p>d.) 18/P/01693 Blakes Lane Farm – GBC decision awaited</p> <p>e.) 18/T/00223 Ivy Cottage – Parish Councillors to consider.</p> <p>f.) Lovelace Neighbourhood Plan Consultation 6<sup>th</sup> September – 18<sup>th</sup> October 2018- Agreed to circulate the link with details of the Open day in Ockham on 13<sup>th</sup> October 2018 for anyone interested in attending and details of the Lovelace Neighbourhood Plan via the Village email.</p>	ALL PC
18/85	<p><b>Response to the consultation on modifications to the submission Local Plan (2017)</b></p> <p>Consultation on the modifications to the Local Plan in place until 23<sup>rd</sup> October 2018. Sibylla Tindale agreed to contact John Stone, Parish Clerk in West Clandon to propose a joint response. Concern raised in relation to the justification to increase housing numbers in view of the reduction in the ONS population projections. Sibylla Tindale agreed to draft a response.</p>	ST

<b>18/86</b>	<p><b>Any Other Business</b></p> <p>a.) Request for replacement posts at Tunmore – Covered under item 18/82b.) to seek funding from the SCC Members Community allocation.</p> <p>b.) Guildford Joint Committee – 19<sup>th</sup> September 2018 – Noted.</p> <p>c.) Report on re-invigorating our village/proposal to draw in more active citizens. Sibylla Tindale agreed to forward the ideas to the Cllrs to discuss at the next meeting. Thanks, were given to Chris Ross for the ideas.</p> <p>d.) Request from GBC regarding the preferred option to address the shortfall for the CFGA 2019-20 applications. Agreed preference for option 1, Parish Clerk to inform GBC.</p> <p>e.) Risk assessment to be carried in October 2018. Parish Clerk to forward pro forma to use.</p> <p>f.) External audit PKF Littlejohns – Interim letter received for completion of the audit for year-end 31<sup>st</sup> March 2018. Agreed to publish the notice of audit and right to inspect the Annual return on the website and parish notice board.</p> <p>g.) Sibylla Tindale agreed to send out a reminder via the Village email about the Parish Clerk vacancy and to neighbouring Parish Councils.</p>	<p><b>ALL</b></p> <p><b>PC</b></p> <p><b>JE/IP/ST</b></p> <p><b>PC</b></p> <p><b>ST</b></p>
<b>18/87</b>	<p><b>Date of next meeting</b> – Wednesday 7<sup>th</sup> November 2018 at 7.45pm</p>	

The meeting closed at 9.15pm.  
*Alyson Blackwell – East Clandon parish clerk - 2018*