

chairman
Mrs Sibylla Tindale
Clandon Downs
High Clandon
East Clandon
Surrey GU4 7RP
01483 225660
sibylla.tindale@eastclandon.org.uk



parish clerk
Alyson Blackwell
parishclerk@eastclandon.org.uk

Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday, 6th June 2018 at 7.45pm.

Present Sibylla Tindale (Chair), James Eves, Ian Peacock, Al Mundy.

In Attendance Alyson Blackwell (parish clerk), 1 Local Resident

- 18/47** **Apologies for Absence** – Clare Goodall, GBC Cllr Jenny Wicks, GBC Cllr Matthew Sarti, GBC Cllr David Reeves, SCC Cllr Julie Iles.
- 18/48** **Disclosures of Interest** – Sibylla Tindale declared an interest in a recent application for an amendment to a change in opening hours at High Clandon. Al Mundy declared an interest in Planning Application 18/P/00751.
- 18/49** **Minutes of the Previous Meeting 2nd May 2018** - The minutes were signed by the Chair as a true record.
- 18/50** **Matters Arising** – not dealt with below as separate agenda items:
Item 17/65d.) Review of garden contract – A member of the Public raised concern about the retirement of Jim Bacon and expressed that he was unhappy about the situation. The Chair thanked the Local Resident for attending the meeting to express their concern. A discussion took place about why decisions were taken and were based on two key reasons; that with the retirement of Ray Corstin there was no ECPC Cllr available to do machinery repairs and refuelling runs as back-up to Jim Bacon’s work and importantly this meant that the ECPC needed a contractor with its own machinery; and that Jim Bacon’s health issues had over the last two years (and at time of tendering, it was believed) had played a role in his ability to do all the garden contract works. (To be noted: portions of the contract could still be awarded to Jim if he felt able to). The new gardens contract was awarded to a local firm with all its own machinery after a tender exercise with quotes received from four contractors. The Parish Council reiterated the appreciation to Jim Bacon for all his great work to maintain the open spaces in the Village. An event is being planned with Jim Bacon to plant a tree and a commemorative plaque to thank him. Progress with the new contract is being carefully monitored. **JE/ST**
Item 17/82 Play Strategy- Agreed to carry forward the replacement unit for the football net to the autumn. Sibylla Tindale agreed to review the potential for other grants to replace the tennis court fence, football goal and net as the Parish Council has been awarded a Concurrent functions grant for matched funding. **ST**
Item 18/05 Back Lane Pond – On-going. James Eves has contacted contractors to seek quotes for the works to dredge and de-sludge the pond. Noted the clearing will have an impact on the annual cleaning timeframe. Agreed to get the pond dredged by contractors by the Autumn, subject to receipt of quotes. If the **JE**

	works are not done before the winter it was agreed to continue with the annual cleaning.	
	<u>Item 18/17 Churchyard Trees and War Memorial</u> – Thanks were given to Roger Nickolds for all his valuable work in progressing the project and to the War Memorials Trust for the grant of £950 to incise the names on the War Memorial. Works to be done in June 2018.	
	<u>Item 18/23e.) Traveller Incursions</u> – Closed item. Sibylla Tindale agreed to be the lead contact and to prepare an action plan to use in the event of need.	ST
	<u>Item 18/23h.) Cleaning of Village Benches</u> – Closed item, arranged for Ian Palmer to clean and treat 9 benches. Ian Peacock agreed to contact Ian Palmer to check whether he needs the loan of a generator.	IP
	<u>Item 18/42 Risk Assessment</u> - Risk Assessment of the playground completed by Sibylla Tindale. Identified need for additional wood chippings around the play equipment. Sibylla Tindale agreed to order a pallet of chippings and to follow up on arrangements for the chippings be put in place.	ST
	<u>Item 18/43d.) Review of Annual Parish Council Insurance for 2018/19</u> – Closed item. Policy in place with Inspire, underwritten by Axa for £539.22.	
	<u>Item 18/45a.) Playground Inspection</u> - Arrangements made with Rospa for the Play Area inspection to take place in June 2018.	
18/51	Guildford Local Plan Examination Examination of the Guildford Local Plan started on 5th June 2018. East Clandon worked with West Clandon on the submission to the Inspector prior to the opening of the hearing.	
18/52	General Data Protection Regulations (GDPR) Agreed to adopt the Data Protection and Retention policy and to publish them on the website. Agreed to write to Keith Grange, Paul Richardson and Ray Corstin as formerly involved with the Parish Council to seek assurance that any correspondence has been deleted from their personal computers or any relevant information to be forwarded to the Parish Clerk. New East Clandon email accounts have been set up for Parish Councillors.	PC
18/53	Financial Matters a.) Financial reports – cheques paid out/monies received to current account – financial reports to 31st May 2018 had been circulated and accepted. b.) Annual Internal Audit Report 2017/18 – Received the internal audit report carried out by Arthur Hunking. c.) Section 2 Accounting Statement 2017/18 - Approved and signed by Chair and Clerk. d.) Dates for the Period for the exercise of Public Consultation 7th June 2018 – 18th July 2018 were approved. e.) Receipt of War Memorial Grant – Thanks were given to the War Memorial Trust for the grant of £950 for the works.	
18/54	Community Governance Review Agreed the GBC draft terms of reference for the Community Governance review to increase the number of Parish Cllrs from 5 to 6 Cllrs. Parish Clerk to inform GBC.	PC

18/55 Risk Assessments
Risk assessments completed for stiles, fences, benches, bus shelter and War Memorial. Safety glass on verge cleared away. Hole in the pavement at Snelgate, reported by Local Resident to SCC.

18/56 Planning Matters
a.) Planning Application 18/P/00592 Cherry Trees extension and walkway – approved by GBC.
b.) Planning Application 18/P/00751 8 Snelgate Cottages, no comments raised.

18/57 Any Other Business
a.) Concern raised by Local Resident about the access to the footpath near the A246 between the end of Snelgate and the entrance to Clandon Regis with an overgrown hedge making it difficult to use the footpath. Concern also raised about the footpath that runs parallel to the Clandon Regis drive as the access is blocked due to overgrown vegetation. Sibylla Tindale agreed to contact Clandon Regis and to update the Resident of progress. **ST**
b.) Agenda for Guildford Local Committee -Wednesday 13th June at 7pm - Noted.
c.) Received letter from the Mayor, Mike Parsons as requested to be involved in events in the Borough. Agreed to consider options and come back with ideas. **ALL**
d.) Newsletter received from Bob Bishop at Hatchlands on events taking place. Invited to attend a future meeting.
e.) Clandon Society AGM – Received the summary of discussions at the meeting.

18/58 Date of next meeting – Wednesday 4th July 2018 at 7.45pm
The meeting closed at 9.20pm.

Alyson Blackwell – East Clandon parish clerk - 2018