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Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday, 4th April 2018 at 7.45pm.

Present Sibylla Tindale (Chair), James Eves, Clare Goodall, Al Mundy.

In Attendance Alyson Blackwell (parish clerk), GBC Cllr Jenny Wicks, GBC Matthew Sarti, Cllr Paul Spooner, GBC Leader of Council (part meeting), Cllr Matt Furniss, GBC Deputy Leader of Council (part meeting), Cllr Richard Billington, GBC Lead Councillor for Rural Economy, Countryside, Parks & Leisure (part meeting), 5 Local Residents.

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| 18/24 | Apologies for Absence – Ian Peacock, GBC Cllr Reeves, SCC Cllr Iles. | |
| 18/25 | Appointment New Councillor – Welcomed James Eves on appointment to the Parish Council. Agreed to complete the Register of interest form. | JE |
| 18/26 | Appointment of Vice Chair – James Eves was thanked for agreeing to be Vice Chair. | |
| 18/27 | Disclosures of Interest – None | |
| 18/28 | Presentation from GBC Cllr Spooner, Cllr Furniss and Cllr Billington: Cllr Paul Spooner, GBC leader of Council, update on priorities. A short summary follows: a.) Corporate Plan - used across GBC, Public consultation in April 2018 to Council in May 2018. b.) Local Plan – Inspector Jonathon Bore presented GBC with questions to respond by 10 th April 2018. He was not satisfied with housing numbers and speed of delivery. Need a strategy to address concerns, considered difficult plan to achieve high number of housing units and taking green belt. Perception meeting some of the unmet need in Woking. Issues of volume and density in town centre to be addressed, unlikely to lead to reduction in green belt requirement. Recognised need to tie in with infrastructure, led to focus on strategic sites. GBC disappointed with outcome of Appeal for extension of the School in Effingham and extra development of 300 homes. Question raised about change to settlement boundary in East Clandon as this felt imposed. GBC response was a requirement of National Policy framework, boundary drawn to avoid extra development but makes it easier to extend or erect outbuildings. Cllr Matt Furniss, Deputy Leader for Infrastructure, Operational Services, Customer Services, IT and Armed Forces, update on portfolio: c.) Infrastructure– Widening of A3 to 3 Lanes from Guildford to Wisley to start in 2025. Proposal Burnt Common 4-way junction for exit and entry to A3 from 2021 onwards. Proposal to create additional station capacity supported by Network rail at Guildford East in Merrow linked to Gosdon | |

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| | <p>Hill development and Guildford West near Royal Surrey, timeframe 2024-2029. Question raised about measure if developers renege on responsibility, response use S106 to control process to ensure builders deliver on infrastructure.</p> <p>d.) Other areas: Governance – running of Council. Thanked residents for success with recycling targets. Service review of waste strategy. Operational project- rebuilding Guildford Crematorium – £10M investment. Armed Forces, new memorial in castle grounds, post 1945. Cllr Richard Billington – Outlined Rural brief to enhance Borough as an attractive place to live and visit.</p> <p>e.) Projects include new playground in Millmead, set up of Burpham Court Farm as a wetland site, improvements to sports pavilion at Woodbridge Road, £7M investment at Spectrum, improvement to food facilities at Stoke Park.</p> <p>The Chair thanked the GBC Cllrs for the informative updates and Local Residents for attending.</p> | |
| 18/29 | Minutes of the Previous Meeting 7th March 2018 - The Minutes were signed by the Chair as a true record. | |
| 18/30 | <p>Matters Arising – not dealt with below as separate agenda items:</p> <p><u>Item 17/65d.) Review of garden contract</u> – James met with Groomed Gardens, contract to start from April 2018, to be paid monthly by invoice. James agreed to check they have the required insurance in place. Agreed to sell the chain saw and hedge trimmer to Groomed Gardens for £100. Ray agreed to send out a village email to sell the Toro Lawn Mover for best offer. To update the fixed asset register with changes.</p> <p><u>Item 17/82 Play Strategy</u>- Carry forward replacement unit for football net. Tree works completed in Recreation Ground.</p> <p><u>Item 18/05 Back Lane Pond</u> – On-going, awaiting quotes for the works to dredge and de-sludge the pond.</p> <p><u>Item 18/17 Churchyard Trees and War Memorial</u> - Tree work planned 4-6th April 2018 to crown lift the oak tree by the Memorial and reduction of Yew Tree in Churchyard. Applications submitted for funding from FROST for the tree works/ part funding of War Memorial inscriptions and also to the War Memorials Trust for the refurbishment to inscriptions, awaiting responses.</p> <p><u>Item 18/18 Spring Litter Pick</u> – Closed item, thanked volunteers for supporting the event.</p> <p><u>Item 18/21 Donation to Clandon School</u> - Closed item, invoice paid.</p> <p><u>Item 18/23d.) Sawpit Lane</u> – Recommendation from SCC Highways Maintenance to level off level the surface of Sawpit Lane in 2018/19 budget. Sibylla to confirm with Julie Iles.</p> <p><u>Item 18/23e.) Traveller Incursions</u> – Agreed to circulate GBC presentation for Cllrs to review and to agree lead Cllrs.</p> <p><u>Item 18/23h.) Cleaning of Village Benches</u> – On-going, seeking a quote.</p> | <p>JE</p> <p>RC</p> <p>PC</p> <p>JE</p> <p>JE</p> <p>ST/RN</p> <p>ST</p> <p>ALL</p> <p>ST</p> |
| 18/31 | Guildford Local Plan Examination Update received from Chris Banks, Programme Officer on initial questions from the Inspector for GBC to respond by 10 th April 2018. | |
| 18/32 | Local Committee Guildford Noted report submitted to the Local Committee on highway works. | |

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| 18/33 | <p>General Data Protection Regulations GBC training session attended by Clare and Ian. Agreed Clare to summarise the key actions and AI to do an action plan. Date to be arranged for working party to review papers records stored in the filing cabinets. GBC agreed to share retention policy. New email accounts in use for all Cllrs. New Email addresses to be placed on the ECPC portion of village website.</p> | <p>CG AM PC/ST/IP PC</p> |
| 18/34 | <p>Financial Matters a.) Financial reports to 31st March 2018 for year-end had been circulated and accepted. To review Concurrent Functions Grant funding for the playground works. b.) New Signatories - approval for new signatories to be set up for James Eves, Ian Peacock and Al Mundy. To remove Ray Corstin as a signatory. c.) 2017/18 External Audit arrangements, PKF Littlejohn LLP appointed for smaller authorities. Instructions received for audit arrangements to be completed by 11 June 2018. Internal audit to be carried out.</p> | <p>ST/PC</p> |
| 18/35 | <p>Risk Assessment Arrangements Documents circulated to leads for risk assessments due.</p> | <p>ST/IP/JE</p> |
| 18/36 | <p>Any Other Business a.) Arrangements for Annual Meeting – Guest speaker confirmed, Ian McCulloch founder of Silent Pool Gin at 8pm on 2nd May 2018, invite to be circulated via village email. b.) Agreed to pursue with GBC process for appointing an additional Parish Cllr. Agreed 6 months leave of absence from the Parish Council for Clare Goodall due to work commitments. c.) Agreed to review the concerns received from Local Residents relating to highway issues and roadside damage outside of the meeting. Agreed to ask Ian Peacock to be the lead Cllr for highways and links with lead for speedwatch. d.) Approved Microsoft subscription for £20-£30 per year.</p> | <p>ST ST/IP</p> |
| 18/37 | <p>Date of next meeting – AGM meeting 2nd May 2018, Parish Council meeting at 7pm and AGM at 8pm.</p> | |

The meeting closed at 21.35pm
Alyson Blackwell – East Clandon parish clerk - 2018