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**Minutes of the East Clandon**

**Parish Council Meeting held in the Village Hall on Wednesday, 7<sup>th</sup> March 2018 at 7.45pm.**

**Present** Sibylla Tindale (Chair), Ray Corstin, Ian Peacock, Al Mundy.

**In Attendance** Alyson Blackwell (parish clerk), James Eves, Julie Eves, Roger Nickolds, SCC Cllr Julie Iles (part meeting), GBC Cllr Jenny Wicks, GBC Cllr David Reeves.

18/13	<p><b>Apologies for Absence</b> – Clare Goodall, GBC Cllrs Matthew Sarti. Welcomed James Eves, approved appointment as new co-opted Parish Councillor from 1 April 2018.</p>	
18/14	<p><b>Disclosures of Interest</b> – None</p>	
18/15	<p><b>Minutes of the Previous Meeting 17<sup>th</sup> January 2018</b> - The minutes were signed by the Chair as a true record.</p>	
18/16	<p><b>Matters Arising</b> – not dealt with below as separate agenda items: <u>Item 17/51b.) Extension of wildflower area in the Village</u> - Closed item, project completed. Thanks were given to Cllr Iles and SCC for the funding. <u>Item 17/64d.) Overgrown hedges overhanging the pavements</u> - Closed item, issue resolved. <u>Item 17/65d.) Review of garden contract</u> – 4 tenders received for the garden contract. Agreed to award the contract to Groomed Gardens from 1/4/18. Sibylla and James agreed to inform the companies on outcome. James Eves to manage the contract. Thanks were extended to Jim Bacon for all the work with maintaining the open spaces in the Village and to Skip McMullan for additional mowing of the common and recreation ground. To review the parish garden equipment and consider options. Agreed to build into the garden contract an additional item to cut the grass verge at Snelgate.</p>	ST/JE
	<p><u>Item 17/82 Play Strategy</u>- 2 items outstanding; replacement unit for football net, James to action. Awaiting date for the Tree works to crown lift the sycamore trees near the tennis court.</p>	ST
	<p><u>Item 18/05 Back Lane Pond</u> – Work completed on annual maintenance. Received 2 quotes for the works to dredge and de-sludge the pond, agreed to seek 2 further quotes to bring forward to future meeting.</p>	JE PC
18/17	<p><b>Churchyard Trees and War Memorial</b> Agreed to accept quote from Stone Crest of £1,260 to refurbish the inscriptions on the War Memorial panels. Grant application submitted to War Memorials Trust (WMT) for 75% of the cost, request for 25% from Frost. Preliminary booking for works on 1 June 2018, subject to notification from WMT regarding the funding. Accepted quote from Cormack Tree of £1,015 to crown lift the oak tree by the Memorial and £920 for reduction of Yew Tree in Churchyard. Donation requested from Frost for the tree works. Roger Nickolds was thanked for his persistence with progressing the works over the last 2 years.</p>	ST/JE
18/18	<p><b>Final arrangements for Spring Litter Pick</b> Arrangements in place for litter pick on Saturday 10<sup>th</sup> March 2018 at 10.40am at the Village Hall. 23 volunteers to date and offers to make cakes. Request to send out a reminder and check collection arrangements with GBC for the litter.</p>	RN
		PC

18/19	<p><b>General Data Protection Regulations</b>  GBC training session arranged on 13<sup>th</sup> March 2018 on new regulations, Clare, Ian and Al to attend. Adopted the Data Protection policy, to be published on the website. Agreed to go live with new parish email addresses by 1 May 2018. Working party to review papers records stored in the filing cabinets in line guidelines in draft retention scheme.</p>	CG/IP/AM
18/20	<p><b>Financial Matters</b>  a.) Financial reports to 28<sup>th</sup> February 2018 had been circulated and accepted.  b.) Approved quote from Cormack Tree Care of £780 for the sycamore trees by the tennis court in the Recreation ground.  c.) Received transparency grant of £740 towards the implementation of new Transparency Regulations.  d.) Approved deficit in budget for 2018/19 of £2,400, recognised carried forward funds in previous years for works to the war memorial as not able to complete in 2017/18 due to the external requirements of the WMT. Agreed to seek external funds/matched funding to replace the tennis court fencing.</p>	PC/ST/IP/CG
18/21	<p><b>Clandon School – Request for donation</b>  Julie Eves attended as Vice Chair of Governors for Clandon School, requested a donation towards the playground improvements for Clandon School following recent expansion of the school. Cllrs agreed a donation of £300, proportionate to donation from West Clandon Parish Council. Julie Eves agreed to invoice the Parish Council.</p>	JE
18/22	<p><b>Planning Matters.</b>  a.) 18/T/00004 Tree Planning works for 2 trees in the Recreation Ground - received approval.  b.) 17/P/00807, APP/Y/17/3191191 Daphne Cottage Appeal – noted.  c.) 18/P/00307 Holmhurst Cottage – no objections  d.) Highways England – M25 junction 10/A3 Wisley interchange improvement scheme. Community Consultation 12<sup>th</sup> February 2018 to 26<sup>th</sup> March 2018. Cllr Iles reported seeking clarification on no phasing of traffic southbound for Old Lane.</p>	JE
18/23	<p><b>Any Other Business</b>  a.) Cllrs requested to send a list of questions regarding the local plan and issues to raise at the next meeting with GBC Cllr Spooner, Leader Council and Cllr Furniss, Deputy Leader as invited to the next Parish meeting. Sibylla agreed to send out an invitation to Villagers to attend and to ask questions.  b.) Councillors thanked Ray Corstin for his tremendous work over the last 11 years on the Parish Council. Official thank you to take place at the Annual meeting.  c.) Agreed to Co-opt James Eves as the new Councillor and welcomed as part of the team. Register of interest form to be completed  d.) Sawpit Lane – complaint received from Local Resident about state of repair of the B.O.A.T. as not been repaired for many years. Sibylla agreed to send the complaint to Cllr Iles to raise with SCC Highways to improve access for the 5 Residents.  e.) GBC advice on traveller incursions – to chase up the details from the meeting.  f.) Agreed Emergency plan on the website to be updated.  g.) GBC Corporate Plan on line survey 1 March 2018 to 29<sup>th</sup> March 2018 opportunity to provide feedback on local priorities. Sibylla agreed to pass link for Cllrs to complete the survey and send out to Villagers to give opportunity to comment directly.  h.) Cleaning of benches. Sibylla agreed to seek quotes.</p>	ALL
		ST
		JE
		ST/JI
		PC
		RC/JE
		ST
		ALL
		ST

i) Proposal from Terrence Patrick, Chair Clandon Society to work together on response to Guildford Local Plan Examination taking place 5<sup>th</sup> and 6<sup>th</sup> June. David Reeves agreed to share details on the timetable of activities to review.

**DR**

**Date of next meeting** - Next meeting 4<sup>th</sup> April 2018 at 7.45pm.

The meeting closed at 21.05pm

*Alyson Blackwell – East Clandon parish clerk - 2018*