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Minutes of the East Clandon

Parish Council Meeting held in the Village Hall on Wednesday, 17th January 2018 at 7.45pm.

Present Sibylla Tindale (Chair), Ray Corstin, Ian Peacock, Al Mundy, Clare Goodall
In Attendance Alyson Blackwell (parish clerk), SCC Cllr Julie Iles, GBC Cllr Jenny Wicks, GBC Cllr David Reeve.

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| 18/01 | Apologies for Absence - GBC Cllrs Matthew Sarti | |
| 18/02 | Disclosures of Interest – None | |
| 18/03 | Minutes of the Previous Meeting on 8th November 2017 - The minutes were signed by the Chair as a true record. | |
| 18/04 | Matters Arising – not dealt with below as separate agenda items:
<u>Item 17/05 War Memorial</u> – In progress. Tree planning applications submitted for works to the oak tree by the War Memorial and tree in the churchyard, both listed under planning on the agenda. Next step Roger Nickolds to approach War Memorials Trust and to seek funds for the works.
<u>Item 17/51b.) Extension of wildflower area in the Village-</u> Thanks were extended to Julie Iles for the grant of £593 from the SCC Members Allowance to refurbish and re-seed the wildflower area on the Common. Groomed Gardens to commence work on 20 th January 2018. Annual wildflowers for 2018 laid along footpath and reseeded perennials in the meadow area.
<u>Item 17/64d.) Overgrown hedges overhanging the pavements-</u> Concern raised about maintenance of the hedge in Snelgate. To review whose responsibility it is to maintain the hedgerows both sides of the road along Snelgate and funding.
<u>Item 17/65d.) Review of garden contract</u> – Schedule prepared for the garden contract by areas. Next step to go out to tender for 3 quotes. Contractors to provide own equipment and storage. Option for some areas to be maintained through current arrangements.
<u>Item 17/82 Play Strategy-</u> Unable to find replace football net as the goal posts are an irregular size, agreed to look into having a replacement unit.
<u>Item 17/88a.) Notification from SCC - changes to Surrey's community recycling centres</u> - Closed item, details circulated of new arrangements.
<u>Item 17/88b.) Monthly update from SCC Cllr Julie Iles-</u> Closed item, details circulated to villagers to ask if they wish to opt in to receive the update via email. Sibylla Tindale to send details on the playground and sponsors for the next issue. | RN

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| 18/05 | Back Lane Pond
Work commenced by Mr Smithers on annual maintenance to clear the reeds from the pond. Agreed to seek quotes for the works to de-sludge the pond in the Spring when conditions are drier to avoid damage to the area. Contacted Savills to seek approval to remove the silt into the neighbouring field, response received with health and safety requirements. | RC |

18/06	<p>Arrangements for Litter Pick Proposed date for the Village Litter pick 10th March 2018. Parish Clerk to reserve the loan of the equipment from Guildford Borough Council and to send out a save the date to Villagers to ask for volunteers.</p>	PC
18/07	<p>General Data Protection Regulations Al Mundy agreed to be the Data Protection Lead for the Parish Council. Agreed to set up new Parish Council email addresses for the Councillors to use from March 2018. Ian Peacock and Clare Goodall agreed to work with the Parish Clerk to review the paper records stored in filing cabinets at the Village Hall and to scan documents where required for retention purposes. Agreed to ask the Trainer for a standard clause about data for use when tendering.</p>	CG/IP/PC PC
18/08	<p>Draft budget for 2018/19 Draft budget was discussed. Parish Councillors were asked to email confirmation of approval of draft budget.</p>	ALL
18/09	<p>Financial Matters a.) Financial reports to 31st December 2017 had been circulated and accepted. b.) Parish Precept 2018/19 – Agreed 2.5% uplift, to submit precept requirements to GBC for 2018-19 for £7,756. c.) Concurrent Functions Grant 2018-19 – Concurrent Functions Grant approved for matched funding of £2093 for the tennis court to replace the chain link fencing. Agreed to seek funding sources for matched funding.</p>	ST
18/10	<p>Planning Matters. a.) 17/T/ 00311 Tree Planning application St Thomas of Canterbury Church - no comments. b.) 17/T/00310 Tree Planning application War Memorial – no comments c.) West Horsley Neighbourhood Plan Consultation – Consultation commences from 23rd January 2018 – 7th March 2018. Clare Goodall agreed to review the plan. d.) Highways England – Option 14 preferred route announcement M25/A3 Wisley interchange improvement. Statutory consultation until 11th January 2018, no concerns raised.</p>	CG
18/11	<p>Any Other Business a.) Re-register of Public Footpaths by 2020 – Waiting details from Highways on the process to follow. b.) Tree Planning Application 18/T/00004 Submitted by the Parish Council for works to the Sycamore trees in the Recreation Ground. c.) Resignation received from Ray Corstin from the end of March after serving 11 years on the Parish Council. The Parish Councillors were sad to hear and recognised all the tremendous work Ray has done to support the Parish Council and Residents. Parish Clerk to notify GBC of the vacancy for a new Councillor. d.) Annual Meeting – Sibylla Tindale agreed to contact Silent Pool Gin to invite them as the Guest speaker at the AGM. e.) Agreed to put details on the emergency contacts details for advice from GBC on traveller incursions, Parish Council to review arrangements on receipt of the minutes from the meeting.</p>	PC ST RC
18/12	<p>Dates of next meeting – No February meeting. Next meeting 7th March 2018 at 7.45pm.</p>	

The meeting closed at 20.55pm
Alyson Blackwell – East Clandon parish clerk - 2018