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## Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday 16<sup>th</sup> May 2012

**Present** Sibylla Tindale (Chair), Ray Corstin, Al Mundy, Paul Richardson  
**In Attendance** Four members of the public; Mary Leech (parish clerk)  
**Apologies** Cllr Jenny Wicks, Ian Peacock

*Declaration of personal or prejudicial interests registered: none*

Item	Action
12/048 <b>Minutes of the meeting of Tuesday 18<sup>th</sup> April 2012</b> The Minutes were signed by the Chairman as a correct record.	
12/049 <b>Matters arising, not dealt with below as separate agenda items</b>	
a. <u>Item 12/037a. Hilltop Farm Ragwort control.</u> This will be followed up in early summer, as the ragwort begins to flower.	ST
b. <u>Item 12/037b. Tunmore field fencing.</u> The planting will now have to be delayed until the autumn.	PR
c. <u>Item 12/037c Tennis court trees.</u> All estimates from tree surgeons have been received, and the work will be carried out by Cormack Tree Care. The chippings will be delivered to the village pub to provide a firm footing in their field, for the Jubilee Jolly.	
d. <u>Item 12/037e. Wild flower meadow on the Common.</u> A safety barrier/gate is to be erected in the gap in the hedge along the Ripley Road which will cost £160. The Big Lottery Fund has acknowledged receipt of the End of Grant report, which showed an underspend of £52.51; the Fund has allowed us to keep this money which will now be put toward this fence. Mary will inform the Fund of the proposed use of this money.	ST ML
e. <u>Item 12/037f. Olympic Torchlight Procession.</u> (20 <sup>th</sup> July). Shere and Gomshall are not preparing any publicity because the procession will be in their villages for a very short time.	
12/050 <b>Financial Matters</b>	
a. Keith circulated copies of the ECPC finances as at end of March 2012, and outlined details.	
b. <u>Current account:</u> £3437:72. <u>Deposit account:</u> £3615:28.	
c. <u>Community Improvement Grant</u> Sibylla has written to SITA to apply for a grant of £2190 to enable us to improve the surface of the tennis court with a binder & new painting.	
d. <u>Tennis court notice board.</u> Due to the effects of vandals and exposure to weather, the notice board outside the tennis court has been replaced by Ray, at a cost of £27:98.	
e. <u>Responsible Financial Officer.</u> Mary will now be RFO for the council.	

12/051	<p><b>Planning Matters</b></p> <p>a. <u>New Applications:</u>  <u>12/P/00769 Daphne Cottage.</u> To convert and extend existing barn with creation of link to extended barn, remove existing garage and garden shed and replace with detached double garage, new front door and internal alterations.</p> <p>b. <u>Appeal on refusal of 12/P/00002. High Clandon Lodge extension</u></p> <p><u>Outcomes of Applications:</u>  12/P/00421 Copse Hill. Approval with conditions.</p>	
12/052	<p><b>Olympic Road Race – village action plans</b></p> <p>The A246 will be closed in both directions; the only access to East Clandon during this closure period will therefore be from the A3/Ripley Road. Skip McMullan was unable to be at this meeting, and we await news from him before any further plans can be made.</p>	Skip
12/053	<p><b>Renewal of Jim Bacon’s Garden Contract.</b></p> <p>The Council has decided to renew the Contract with Jim Bacon for a further 3 year period, at £2800/year.</p>	
12/054	<p><b>Superfast Broadband for the village</b></p> <p>No update.</p>	
12/055	<p><b>Village Neighbourhood Plan – Localism Bill</b></p> <p>Sibylla will circulate an Information Booklet among councillors; also to put details of the link on the village website.</p>	ST
12/056	<p><b>Risk Assessment</b></p> <p>All risk assessments have been carried out, and are satisfactory. Mary will continue to send out reminders as each assessment comes up for review.</p>	ML
12/057	<p><b>Garden Equipment</b></p> <p>Ray has completed assessment of all our equipment. It is all in good repair, except for the following:</p> <ol style="list-style-type: none"> <li>1. Strimmer is not suitable for use around the village due to its poor condition. Ray Corstin will donate £20 to ECPC and attempt to repair it sufficiently for his own use.</li> <li>2. Leaf/twig chipper. To be offered via village googlegroup, for sale.</li> <li>3. Ancient rotary mower. Unusable.</li> </ol>	RC
12/058	<p><b>Plans for the Queens Jubilee Celebration</b></p> <p>“Jubilee Jolly”. Sibylla reported that all plans are going ahead for Monday 4<sup>th</sup> June 6pm – 10.30 pm ; and within budget. The event is now open to extended families and friends of villagers, on a “first come first serve” basis. Non-village children will be charged at £5 per head.</p>	
12/059	<p><b>Any other business</b></p> <p>a. <u>Clandon Manor Farm.</u> A length of the hedge boundary between CMF and Footpath 74 recently collapsed into the footpath blocking access. Jim has cleared this, involving a full day of his time. Because this hedge is the responsibility of CMF, Mary will write and inform the</p>	

owner, Mark Savage, and include an invoice for £50 to cover Jim's time away from village work.

ML

- b. Concurrent Functions Grant Aid for 2012/13. This will be discussed at the meeting on 11<sup>th</sup> September, and GBC informed of the decision.
- c. Precept for 2012/13. This will be applied for in December.
- d. Policy Decisions for small sums of money. Mary was asked to look through meeting Minutes of a few years ago to remind the council of any decisions made regarding the spending of small sums of money without the need to refer to full council, or to obtain three estimates before any work can be carried out.

ML

In the absence of further business the meeting closed at 9:00pm.

**Date of next meeting: Tuesday 19<sup>th</sup> June at 7:45pm (pre-meeting at 7:15pm)**

Mary Leech, Parish Clerk 28<sup>th</sup> May 2012