



## Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Thursday 29<sup>th</sup> September 2011

**Present** Sibylla Tindale (chairman), Paul Richardson, Keith Grange, Al Mundy  
**In Attendance** Mary Leech (parish clerk)  
**Apologies** Cllr Jenny Wicks, Cllr Jen Powell, Cllr Keith Taylor, Ray Corstin

*Declaration of personal or prejudicial interests registered: none necessary*

Item		Action
2025	<b>Minutes of the meeting of Wednesday 3<sup>rd</sup> August 2011</b> The Minutes were signed as correct by the Chairman	
2026	<b>Matters arising, not dealt with below as separate agenda items</b>	
	a. <u>Item 2018 b &amp; c. Tennis court</u> – The court was cleaned of algal growth again, on 8 <sup>th</sup> September. It is hoped that this will maintain the surface in good condition through the winter. The two new benches are still securely in place! Sibylla will obtain quotes for the topping of trees adjacent to the court.	ST
	b. <u>Item 2019. Parish Online Assessment</u> . Peter Smart has reported back that he considers this to be of no practical use to us.	
	c. <u>Item 2020. GBC Questionnaire on rural communities</u> . Sibylla completed this questionnaire and returned it to GBC.	
	d. <u>Item 2021. Surrey Small Village of the Year competition</u> . East Clandon village was the winner of the Surrey Village of the Year, with a prize of £250. We also won the Award for the best Surrey Small Village Community, with a prize of £100. The 2 certificates will be framed and put up in the village hall beside the existing GBC Best Kept Village Awards. There was no decision yet as to where best to display the wooden plaque, and the Village Hall committee will be asked to consider its placement outside the village hall.	RC ST/RC
	e. <u>Item 2024 a. Title Deeds</u> . It was decided that the Title Deeds to land owned by ECPC should be returned to, and kept in the care of, the Chairman, currently Sibylla.	ST
2027	<b>Financial report</b> Keith circulated copies of the ECPC finances as at 31 July 2011, and outlined details as follows:	
	a. We have received:	
	1. rental fees from Mike Cook for Tunmore fields for two years, in advance, to the sum of £3200;	
	2. £350 in prize money;	
	3. the second part of our annual precept of £3212.	
	4. Concurrent Functions grants have been awarded to the values of: £3000 (for recreation ground equipment), £1000 (for Open Spaces Improvement), and £1000 (for improvement of wildlife habitats).	
	b. VAT refund of £21.67 applied for.	
	c. <u>Current account</u> : £6357.06 <u>Deposit account</u> : £615.80	

	<p>d. <u>Audit approval and acceptance.</u> The audit for 2010-2011 was approved and accepted. Proposed by Keith Grange, Seconded by Paul Richardson.</p> <p>e. <u>Risk Assessment.</u> The Council reviewed its risk assessment policy. It is satisfied that all the risks facing the council have been identified and safeguards are in place to protect against those risks.</p> <p>f. <u>Fidelity Insurance.</u> The Council decided that the cost of insurance is disproportionate to the risks involved.</p> <p>g. <u>Date for Audit for 2011/12.</u> 25<sup>th</sup> May 2012. (the audited accounts to be displayed from 09/04/12 – 22/04/12, and to be available from 23/04/12 – 21/05/12. Mary will notify BDO.</p>	ML
2028	<p><b>Planning Matters</b></p> <p>a. Daphne Cottage 11/P/01224/5/6/7. Application 01224/5 has been approved with conditions; application 01226/7 has been refused.</p> <p>b. New Manor Farm. 11/P/01418. Detached single-storey greenhouse.</p> <p>c. 10 St Thomas Drive. 11/T/00196. Felling of cherry tree.</p>	
2029	<p><b>Risk Assessment Returns.</b> All risk assessment reviews are up to date for the first ½ year. Mary reminded the Council that the second ½ year reviews are now due.</p>	All cllrs
2030	<p><b>Tunmore Fields</b></p> <p>The fields are in good condition, with the stile repair and ragwort removal being carried out by Mike Cook.</p> <p>Provision of hedging along approx. 85 metres of central section. ECPC is responsible for the provision and maintenance of adequate fencing/hedging, and it has been noted that the present fencing/hedgerow in this area needs replacing. Paul will investigate the costs of purchase and planting of hawthorn whips and of post and rail fencing. To report back at the next meeting.</p>	PR
2031	<p><b>Playground Report from RoSPA.</b></p> <p>Ray provided some notes relevant to the RoSPA Report. The overall risk rating listed as medium, although out of 18 assessments only 2 are medium risk, and 16 are low risk. He will be reviewing this Report, and replacing/repairing what is needed in the next few months.</p>	RC
2032	<p><b>Draft National Planning Policy Framework: Consultation</b></p> <p>Consultation form received from CPRE, with covering letter asking for PC support in their objections. Mary was asked to sign the form on behalf of ECPC, and forward it to the relevant Local Government department, before 17 October.</p>	ML
2033	<p><b>Hilltop Farm</b></p> <p>a. <u>Ragwort control.</u> Because the owners of Hilltop Farm have not taken measures to control the ragwort in their fields Sibylla will complete the DEFRA complaint forms and return them to DEFRA.</p> <p>b. <u>Notification of Traveller Activity.</u> Mary told the councillors that GBC has provided all local councils with an emergency telephone number. GBC has requested that this number is not for general circulation.</p>	ST
2034	<p><b>Junction of New Road and A246</b></p> <p>Following further accidents, Al has contacted SCC Highways Department who, to date, have responded with no more than a standardised reply, He will follow this up.</p>	AM
2035	<p><b>Broadband for Surrey</b></p> <p>Paul and Sibylla will be attending a meeting organised by SCC. They will report back at the next meeting.</p>	PR/ST

2036	<b>Wildflower meadow on The Common.</b> A task force consisting of Sibylla, Peter Mart, Ray Corstin, Roger Nickolds and Mary Leech has met to discuss the plan of action. The budget for creation of the meadow will be available for acceptance at the next council meeting.	ST
2037	<b>Plans for Queen's Jubilee Celebrations.</b> In answer to her questionnaire, Sibylla has received responses from 16 villagers. Plans will be formulated for discussion.	ST
2038	<b>Any other business</b> <ul style="list-style-type: none"> <li>a. <u>Hilltop Farm Appeal</u>. This has just been received.</li> <li>b. <u>Back Lane Pond annual maintenance</u>. Ray will be asked to follow this up.</li> <li>c. <u>Bus shelters</u>. Paul said that both bus shelters on the A246 need refurbishment/repairs. Referred to next meeting.</li> <li>d. <u>CPRE subscription</u> of £29 is due for the coming year.</li> <li>e. <u>Four more picture frames</u> are needed for the framing of the Village Awards Certificates. Mary will ask Georgina for the name of the supplier previously used.</li> </ul>	RC RC ML

In the absence of further business the meeting closed at 9:30 pm.

**Date of next meeting:**  
**Thursday 27 October 2011 at 7:45pm**

Mary Leech, Parish Clerk 6<sup>th</sup> October 2011