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## Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Thursday 24<sup>th</sup> November 2011

**Present** Sibylla Tindale (chairman), Paul Richardson, Keith Grange, Al Mundy, Ray Corstin  
**In Attendance** Skip McMullan; James Culmer; Mary Leech (parish clerk)  
**Apologies** Cllr Jenny Wicks, Cllr Andrew Hodges

*Declaration of personal or prejudicial interests registered: Hilltop Farm: Sibylla Tindale (neighbour)*

Item	Action
2057 <b>Minutes of the meeting of Thursday 27<sup>th</sup> October 2011</b> The Minutes were signed by the Chairman as correct.	
2058 <b>Matters arising, not dealt with below as separate agenda items</b> <ul style="list-style-type: none"><li>a. <u>Item 2040a. Title Deeds.</u> These have now been returned to Sibylla.</li><li>b. <u>Item 2040b. Risk Assessment Returns.</u> Ray has clarified the situation over who is responsible for the tennis court assessments. In future Ray will be responsible for this assessment, with advice as necessary from the Ross's. Mary will amend the Risk Assessment schedule accordingly.</li><li>c. <u>Item 2040c. Junction of New Road and A246.</u> Al has not yet received response from SCC Highways Department.</li><li>d. <u>Item 40d Picture frames.</u> All certificates are now framed and displayed in the village hall.</li><li>e. <u>Item 2043a Hilltop Farm Ragwort control.</u> This will be followed up in the Spring 2012.</li><li>f. <u>Item 2045 Broadband for Surrey.</u> Paul and Sibylla have received written Reports of the Haslemere meeting.</li><li>g. <u>Item 2046b Hatchlands request to promote the village</u> in their publicity. Nothing further to report.</li><li>h. <u>Item 2049. Back Lane pond.</u> The annual maintenance work is now complete.</li><li>i. <u>Item 2050 Bus shelter repair.</u> More quotes will be obtained.</li></ul>	ML AM ST PR
2059 <b>Financial Matters</b> <ul style="list-style-type: none"><li>a. Keith circulated copies of the ECPC finances as at end of October 2011, and outlined details.</li><li>b. <u>Current account:</u> £11795.48. <u>Deposit account:</u> £615.52 (Keith will arrange for the Bank to transfer money from the current a/c to the deposit a/c.)</li><li>c. Tennis court: quotes for tree topping. Still being received.</li><li>d. <u>Draft Budget for 2012/13, and precept and concurrent functions requirements for 2012/13.</u> The draft budget was outlined by Keith. Its acceptance was proposed by Sibylla and seconded by Ray. The budget was adopted by the Council. Our precept request is increased by 5% on last year, in line with inflation; the form to be completed and returned</li></ul>	KT ST ML

to GBC.

- e. Mary informed councillors of the new Report of the GBC Parish Remuneration Panel, which reviews allowances paid to councillors.
- f. West Clandon Church of England First School. James Culmer (vice-chairman of the school governors) informed the council of the school's current Planning Application to GBC for new and enlarged parking facilities at the school, to be installed in place of a redundant playground. If the application is approved, the School Governing Body will need access to additional financial resources: James requested some financial help from ECPC. James was thanked for this presentation. After he had left the meeting and after discussion, it was agreed to provide the school with a donation of £250, dependant upon a successful planning application. Mary will inform James of this decision.

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### **Snow clearance**

- a. Update Report. Skip McMullan told the councillors that he has accepted the Contract with SCC as village snow warden; he showed a map of his authorised route.
- b. Salt bins. Acting on advice from Skip, it was decided to purchase 3 salt bins to be placed as follows, on land owned by ECPC:
  - 1. Back Lane. Close to the pond.
  - 2. Snelgate/Old Epsom Road, where the telephone box was.
  - 3. Ripley Road/The Street junction – Tunmore Triangle.(Thy will be positioned to be as unobtrusive as possible; and to be removed through the summer months for security reasons.  
Mary will discuss with Hatchlands the placement/filling of their existing bin at the junction of New Road and the entrance to the Estate from the village.

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### **Planning Matters**

- 2061 a. Cherry Trees 11/P/01922. Application for placement of solar heating panels. There are no objections from the Council.
- b. Hilltop Farm Planning Appeal. Sibylla drew the attention of councillors to the date of this Appeal: Tuesday 20<sup>th</sup> December, and asked as many as possible to attend. She hopes to attend the site meeting with the Inspectorate on that day.  
She will notify the Village by Googlemail, and asking for as many villagers to attend as possible.

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### **2062 Wildflower meadow on The Common.**

Sibylla told the councillors that the wild flower seed has been purchased. It is hoped that initial work (clearance of the area allocated to seed sowing) will begin next week.

### **2063 Tunmore Fields hedge planting.**

The council discussed the suggestions for repair/replanting/maintenance of the dividing hedge and double fence across the fields, taking into account the history of the fields, previous tree and hedge planting plans, and the needs of the current grazier, Mike Cook. Paul was asked to set up a small task force to investigate this further.

PR

### **Plans for Queen's Jubilee Celebrations.**

- 2064 Sibylla said that, gathered from answers to the village questionnaire, the majority want a Street party, probably along the lines of the previous one. She will put together a 'package' to present at the next meeting.

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### **Any other business**

- a. Bus terminals in Guildford. In view of the request received from a resident in

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the west of Guildford Borough for parish councils to comment on GBC proposed changes to the bus station and bus terminal points in Guildford town centre Mary was asked to write to our local Borough councillors with our objections to these proposals.

- b. Manhole Cover at the end of Snelgate/link path to the A246. Al told the meeting that the manhole cover is still missing. He will follow this up.
- c. Christmas Bonus for Jim bacon. Ray will assemble a food hamper for Jim, as in previous years, as token of the village appreciation of his gardening work throughout the year.
- d. Parish Clerk. Attention has been brought to the Council that the resignation of position of Parish Clerk by Georgina Mercer and the subsequent appointment of Mary Leech had not been minuted:

At the Annual Meeting held on Thursday 26<sup>th</sup> May 2011 the Parish Council received the Resignation of Georgina Mercer as Parish Clerk. At this same meeting, Mary Leech was appointed Parish Clerk.

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In the absence of further business the meeting closed at 9:30 pm.

**Date of next meeting:  
Tuesday 10<sup>th</sup> January 2012**

Mary Leech, Parish Clerk 7<sup>th</sup> December 2011