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## Minutes of the East Clandon Parish Council Meeting held in the Village Hall on 21<sup>st</sup> January 2010

**Present** Keith Grange, Sibylla Tindale, Ray Corstin, Simon Wood, Paul Richardson,  
Cllr Jen Powell and Cllr Keith Taylor  
**In Attendance** Georgina Mercer (Parish Clerk)  
**Apologies** Cllr Andrew French and Cllr Jenny Wicks

*Declaration of personal or prejudicial interests registered: None.*

Item	Action
1935 <b>Minutes of the meeting of 26<sup>th</sup> November 2009</b> The Minutes were signed by the Chairman as correct.	
1936 <b>Matters arising</b>	
a. <u>Items 1932a, 1928a, 1921a, 1913a, Sycamore in Sawpit Lane.</u> Dead wood has been removed and the tree has been made safe.	
b. <u>Items 1932b, 1928b, 1921b, 1913b, Hatchlands Fishing.</u> SW to speak to Sue Streeter at NT in relation to extending the fishing club to West Clandon.	SW
c. <u>Items 1932c, 1928c, 1921c, 1913c, Tennis Notice Board.</u> Ongoing.	RC
d. <u>Items 1932d, 1928d, 1921d, 1913d, Playground.</u> Ongoing.	RC
e. <u>Items 1932g, 1928e (b), Fibre-Optic Cable.</u> PR meeting with SEEDA to discuss funding.	PR
f. <u>Items 1932h, 1928e (c), 1923b, Footpath.</u> ST to contact Smithsgore.	ST
g. <u>Items 1932j, 1928f (d), 1924d, Tree Preservation Orders.</u> Ongoing.	GM
h. <u>Items 1932k, 1928g, 1925a, Village IT.</u> PR reported that we have been successful in our request for funding. PR to draft letter to Peter Smart to formally advise that we have received funding and to arrange meeting between PR and Peter Smart. PR to draft letter to village groups/organisations to put together detail of their activities.	PR/ PR/ GM
i. <u>Items 1932l, 1928h (a) 1926a, Risk Assessments.</u> GM to review.	GM
j. <u>Items 1932m, 1928h (e) 1926e, Kissing Gate.</u> Ongoing.	RC
k. <u>Items 1932o, 1928h (g) 1926g, Heat Source Pumps.</u> Ongoing. GM to email Cllr Jenny Wicks to see if any funding available.	ST/ GM
l. <u>Items 1932q, 1928h (j), 1926i, Lapwings.</u> Ongoing.	PR
m. <u>Items 1934a, Meeting Dates.</u> GM to put list of meeting dates on village notice board and ask Peter Smart to put list of dates on village website. It was noted that due to mis-communication the Agenda and Minutes for this meeting had not been circulated to the Village prior to the meeting. This will hopefully not happen again.	GM ST
n. <u>Items 1934c, Tennis Courts.</u> ST getting quotes for cleaning the tennis court.	RC
o. <u>Items 1934f, Village Pond.</u> RC to obtain quotes.	
1937 <b>Financial report</b>	
a. <u>Current account: £3238.00 Deposit account: £614.88</u> as at 21 <sup>st</sup> January 2010. KG reported that we are owed £16.86 VAT.	KG

b. Appointment of Internal Auditor. KG to speak to Adrian Thompson and Chris Lowe. KG

1938 **Any other business**

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|---|-----------|
| a. <u>Trees.</u> Jim Bacon has kindly agreed to review all the trees in the village.  | RC        |
| b. <u>Emergency Planning.</u> RC has drafted East Clandon's Emergency Plan. Cllrs to review and comment.  | RC        |
| c. <u>Filing cabinet.</u> GM to order filing cabinet.   | GM        |
| d. <u>National Training Strategy.</u> GM to complete the survey.  | GM        |
| e. <u>Council of the Year.</u> Cllrs to review email.   | ST        |
| f. <u>Village Clean-up.</u> RC to speak with West Clandon in relation to proposed dates for village cleanup. GM to contact GBC to obtain equipment once dates have been agreed. | RC/<br>GM |

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In the absence of further business the meeting closed.

**Date of next meeting:**

**Thursday 25 February 2010**

Georgina Mercer, Parish Clerk  
21<sup>st</sup> January 2010