

## Minutes of the East Clandon Parish Council Meeting held in the Village Hall on 21<sup>st</sup> July 2009

**Present** Ray Corstin, Paul Richardson, Keith Grange, Sibylla Tindale, Simon Wood  
**In Attendance** Georgina Mercer (Parish Clerk)  
**Apologies** Cllr Andrew French, Cllr Jenny Wicks, Cllr Jen Powell and Cllr Keith Taylor

*Declaration of personal or prejudicial interests registered: None.*

Item	Action
1912 <b>Minutes of the meeting of 18 June 2009</b> The Minutes were signed by the Chairman as correct.	
1913 <b>Matters arising</b>	
a. <u>Items 1904a, 1894a, 1883a, 1871a, Sycamore in Sawpit Lane.</u> GM advised by Adrian Thompson that SCC have inspected the tree and recommend that ECPC obtain quotes for crown reduction of the tree. GM to obtain quotes.	GM SW
b. <u>Items 1904d, 1894d, 1883g, 1881a, Hatchlands Fishing.</u> It was reported that setting up of Hatchlands Park Angling Association has been agreed. A licence is to be signed by National Trust and the club. It was agreed that ECPC will pay the cost of insurance, angling association membership fee and nominal fee to Hatchlands for the first year only. SW to circulate email to village.	
c. <u>Items 1904e, 1894e, 1883h, 1881c, Tennis Notice Board.</u> Ongoing.	RC
d. <u>Items 1904f, 1894f, 1883i, 1881d, Playground.</u> Ongoing.	RC
e. <u>Items 1904g, 1894g, 1883j, 1881e, Emergency Planning.</u> Ongoing.	RC
1914 <b>Financial Report</b>	
a. <u>Current account:</u> £1837.42 <u>Deposit account:</u> £2,114.70 as at 21 <sup>st</sup> July 2009. KG has completed VAT return in the sum of £65.25.	KG
b. It was reported that new bank mandate forms have been delivered to Natwest.	
c. KG has prepared draft budget to be discussed at the September meeting.	KG
d. Concurrent Functions Grant – GM to email village residents for ideas. KG to speak to AT in relation to reclaiming monies under the concurrent functions grant. GM and KG to complete concurrent functions grant form before deadline of 14 September 2009.	GM/ KG
1915 <b>Planning Reports</b>	
a. <u>Ivy Cottage</u> – it was reported that the Cllrs have no objections to the proposed plans. GM to email Cllrs comments to GBC.	GM
b. <u>Community Ideas Database</u> – this was reviewed by the Cllrs.	
1916 <b>Star Energy</b>	
a. <u>Star Energy Community Fund</u> – ST has drafted shortlist of projects put forward by villagers. ST to circulate to village residents for voting.	ST

	b. <u>Footpath</u> – ST/AT have now met with Smithsgore. Ongoing.	ST
1917	<b>Gardening Contract</b>	
	a. It was reported that the gardening contract has been agreed and signed.	RC
	b. Verge outside Ryde Cottage – SW to contact SCC and if they do not take ownership GM to contact GBC. GM to email update to JL.	SW/ GM
1918	<b>Village Plan and IT</b>	
	a. GM awaiting receipt of example village plan from West Horsley parish clerk.	GM
	b. PR looking into funding for updating website. Ongoing.	PR
1919	<b>Any other business</b>	
	a. <u>Risk assessments</u> – SW and RC to carry out relevant risk assessments if they have not already done so.	SW and RC
	b. <u>David Davis retirement</u> – GM to return to parish clerk in Send, once all Cllrs have signed.	GM
	c. <u>Japanese Knotweed</u> – ST reported that this has been treated and is under review.	ST
	d. <u>Declaration of Interest</u> – GM to circulate form to Cllrs to complete.	GM
	e. <u>Footpath alongside golf course towards golf club</u> – ECPC to report public footpath to SCC as the footpath needs cutting back/maintenance. GM to speak to AR. Ongoing.	GM GM RC
	f. <u>Kissing Gate</u> – GM to speak to ML.	
	g. <u>ROSPA</u> – RC to review report.	

In the absence of further business the meeting closed.

**Date of next meeting:**

**Thursday 10<sup>th</sup> September 2009**

Georgina Mercer, Parish Clerk

21 July 2009