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parish clerk
Ms Georgina Mercer
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Minutes of the East Clandon Parish Council Meeting held in the Village Hall on 19th February 2009

Present Adrian Thompson (Chairman), Ray Corstin, Simon Wood, Paul Richardson, Cllr Jen Powell
In Attendance Parish Clerk, Tim Yorath and Roger Nickolds
Apologies Cllr Andrew French, Cllr Jenny Wicks, Cllr David Davis, Sibylla Tindale
Declaration of personal or prejudicial interests registered: None.

Item	Action
1870 Minutes of the meeting of 8 January 2009 The Minutes were signed by the Chairman as correct	
1871 Matters arising	
a. <u>Item 1842, 1832a, 1824 a, 1814d, 1804d, 1794d, 1791. Sycamore in Sawpit Lane.</u> GM has spoken to GBC requesting that a tree officer inspects the tree.	GM
b. <u>Oak trees on Snelgate, Blakes Lane and other tree matters.</u>	
• RC has spoken to the golf club and it was reported that the highways department at Surrey County Council (SCC) had contacted the golf club in relation to the trees on Snelgate. The golf club have inspected the trees and subsequently felled a number of branches.	
• GM to contact highways department at SCC requesting that they inspect the trees on Blakes Lane.	GM
• It was reported that Tim Yorath would like to hand over responsibility as tree officer to another member of the village. GM to email village for volunteers.	GM
• AT reported that it has been suggested that hawthorn and blackthorn trees are planted on Tunmore. AT suggested considering a budget of £100 to improve the hedge.	
• AT reported that it has been suggested that the gaps in the holly bushes outside the village church are filled. It was reported that an approx cost would be £400. AT to email Roger Nickolds to see if FROSTS can help with the cost.	AT
1872 Financial Report	
a. <u>Current account:</u> £1,238 <u>Deposit account:</u> £1,614	
b. Concurrent functions grant – AT reported that we have received £601 in respect of the concurrent functions grant funding of the recreation ground improvements.	
c. Payment of the salary for the parish clerk in accordance with budget was approved to be paid before 31 March 2009.	
1873 Planning Reports	
a. Briony cottage – it was reported that an appeal has been lodged against Guildford Borough Council’s refusal of the planning application 08/P/01185. It was noted that ECPC are in support of the appeal, subject to the clarification of some measurements, and GM to submit councillors’ comments by 24 February 2009.	GM

1874	<p>Star Energy</p> <p>a. <u>Star Energy meeting</u> – it was reported that Ripley and other parish councils (SE Liaison Group) are going to meet in April/May 2009. PR and RC will be representing ECPC at the SE Liason Group meeting.</p> <p>b. <u>Star Energy Community Fund</u> – ST has circulated a draft email to the village asking for suggestions for community projects/ funding. This draft was approved.</p>	PR/RC
1875	<p>Risk Assessments</p> <p><u>Item 1847</u> – It was suggested by GM and agreed that future yearly risk assessments should be carried out in April and 6 monthly inspections should be carried out in April and October. GM to circulate agreed list of responsibilities to councillors. It was noted that the Tennis courts are to be inspected for moss prior to the start of the tennis season. AT to speak to Liz and Chris Ross.</p>	GM/ AT
1876	<p>Parish Biodiversity</p> <p>It was reported that the draft e-mail to the village is still being reviewed – see item 1878 below.</p>	AT
1877	<p>Freedom of Information</p> <p>It was noted that GM would speak to Peter Smart in respect of adding the schedule of information available from ECPC under the model publication scheme to the village website.</p>	GM
1878	<p>Gardening Contract</p> <p>It was reported that from May 2009, RC would take over from Roger Nickolds as first point of contact in relation to ECPC’s gardening contract with Jim Bacon. AT to contact Jim to arrange to meet and walk round the village. It was reported that ECPC’s current gardening contract with Jim is due to expire in Oct 2009. GM to review procedures for contract renewal process and to report to next meeting.</p>	RC/AT GM
1879	<p>Village IT</p> <p>It was reported that emails were not being received as they are not being downloaded from the server as the Parish Clerk receives emails via Hotmail. It was suggested that ECPC ask Peter Smart to regularly check the server. It was also suggested that ECPC consider purchasing a computer. Cllr Jen Powell advised that ECPC may be able to get concurrent functions grant funding. Cllr Jen Powell to confirm.</p>	GM
1880	<p>Village Plan and IT</p> <p>GM to speak to West Horsley parish clerk to secure a copy of their village plan and discuss their implementation. PR and RC to discuss further potential in village website and IT with Peter Smart.</p>	GM/ PR/RC
1881	<p>Any other business</p> <p>a. <u>Hatchlands 1869a</u> –SW reported that he has met with the National Trust, and they are in the process of preparing a draft constitution for the fishing club. It was reported that the fishing club should be running for the next fishing season. SW to progress.</p> <p>b. <u>Rubbish in village 1869c</u> – it was reported that the East Clandon rubbish clean-up was held on 18.01.09 and has been reported in the village magazine.</p> <p>c. <u>Tennis notice board 1869d</u> – RC reported that this is ongoing.</p> <p>d. <u>Playground 1869e</u> – RC reported that the seats for the roundabout and</p>	SW RC

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| swings have now been replaced. RC to order 3 bags of play bark. | RC |
| e. <u>Emergency Planning 1869f</u> – RC has circulated an email to village and has had several responses. This is ongoing. | RC |
| f. <u>Greening Campaign 1869h</u> – it was reported that AT was unable to attend the meeting on 22 January 2009 at GBC. | |
| g. <u>Roads</u> | |
| <ul style="list-style-type: none"> • Salt – it was reported that the salt container in the village was empty and needs to be refilled. GM to contact highways department at SCC. | GM |
| <ul style="list-style-type: none"> • Potholes – it was reported that there are a number of large potholes along the Ripley Road. RC/GM to report to highways department at SCC. | RC |

In the absence of further business the meeting closed.

**Date of next meeting:
Thursday 9th April 2009**

Georgina Mercer, Parish Clerk
19 February 2009