
Minutes of the East Clandon Parish Council Meeting held in the Village Hall on 14th May 2009

Present Adrian Thompson (outgoing councillor), Ray Corstin, Simon Wood, Paul Richardson and Sibylla Tindale

In Attendance Keith Grange (incoming councillor), Georgina Mercer (Parish Clerk), 2 residents of the village, Cllr David Davis, Cllr Jenny Wicks and Cllr Keith Taylor

Apologies Cllr Andrew French, Cllr Jen Powell

Declaration of personal or prejudicial interests registered: Sibylla Tindale declared an interest in the matter of High Clandon Farm to be discussed at the meeting

Item	Action
1892 Minutes of the meeting of 9 April 2009 The Minutes were signed by the Chairman as correct.	
1893 Resignation of Adrian Thompson and appointment of Keith Grange AT resigned as Chairman. Keith Grange was elected to serve the council. Proposed by ST, seconded by RC, with all councillors voting in favour.	
1894 Matters arising	
a. <u>Items 1883a, 1871a, Sycamore in Sawpit Lane.</u> GM has reported this to SCC.	GM
b. <u>Items 1883b, 1871b, Tree on Blakes Lane.</u> GM has reported this to SCC requesting that they inspect the tree on Blakes Lane.	GM
c. <u>Items 1883c, 1871b, Resignation of Tim Yorath as Tree Officer.</u> It was suggested that RC ask Jim Bacon to be tree officer.	RC
d. <u>Items 1883g, 1881a, Hatchlands Fishing.</u> SW reported that he has reviewed the draft constitution. Target for starting fishing was June 2009. SW reported that will be meeting with National Trust next week. It was proposed that ECPC (and possibly West Horsley) pay cost of insurance and nominal fee to Hatchlands for the first year. GM to contact parish clerk in West Horsley in respect of contribution towards costs in first year.	SW/ GM
e. <u>Items 1883h, 1881c, Tennis Notice Board.</u> Ongoing.	RC
f. <u>Items 1883i, 1881d, Playground.</u> RC reported playbark has been delivered and work has been completed. GM reported that ROSPA inspection is due to take place next month. RC to investigate modifying catch on gate at southern end of playground and fence to be repaired.	RC
g. <u>Items 1883j, 1881e, Emergency Planning.</u> RC reported this was ongoing and that concerns over protection of the data collected were being resolved. GM has spoken to GBC and should receive template in due course. GM to forward to RC on receipt.	RC
h. <u>Items 1883k, 1881g, Roads.</u> PR to discuss link to the SCC Highways Dept reporting site for both potholes and fly tipping on the village website with Peter Smart.	PR
1895 Financial Report	
a. <u>Current account: £2,497.81</u> <u>Deposit account: £2,114.70</u>	

	<ul style="list-style-type: none"> b. It was noted following the annual general meeting that AT was dealing with the annual audit and AT and GM would file the annual return. c. Insurance premium – it was reported that the premium was quite high. ST/KG/GM to review policy and decide whether to renew prior to 1st June. 	ST/KG /GM
1896	<p>Planning Reports</p> <ul style="list-style-type: none"> a. <u>Enforcement - Hill Top Farm</u> - it was reported that the owner of Hill Top Farm has fully complied with the enforcement notice and GBC has closed this matter. b. <u>High Clandon Farm</u> – it was reported that the owners of High Clandon Farm have appealed against GBC decision. ST to circulate details for discussion at the next meeting. 	ST
1897	<p>Tunmore Fields</p> <p>It was reported that Mike Cook has entered into a new 2 year lease.</p>	
1898	<p>Star Energy</p> <ul style="list-style-type: none"> a. <u>Star Energy Community Fund</u>. ST presented ideas from villagers for this project. ECPC to appraise and shortlist ideas. b. <u>Footpath</u> – GM reported that we have received a letter from Sir Rocco Forte agreeing in principle to a new footpath. ST and AT to discuss. 	ST ST/AT
1899	<p>Parish Biodiversity</p> <p>It was suggested that we enter the “Guildford In Bloom” competition. AT to discuss with Jim Bacon in relation to cultivating some defined wildflower areas. GM to contact GBC for application form.</p>	AT/ GM
1900	<p>Gardening Contract</p> <p>GM reported to meeting that following a review of the rules she is unsure as to whether we have to tender for new gardening contract. RC to also review and form opinion as to whether we need to re-tender.</p>	RC/ GM
1901	<p>Village Plan and IT</p> <ul style="list-style-type: none"> a. GM has spoken to West Horsley parish clerk to secure a copy of their village plan and is awaiting receipt. b. PR has outlined the relevance of the Village IT to Peter Smart and will be meeting with Peter Smart. 	PR
1902	<p>Any other business</p> <ul style="list-style-type: none"> a. <u>Parish Clerk Computer</u> – PR to discuss suitable equipment with Peter Smart and GM. b. <u>Risk assessments</u> – AT’s responsibility to be taken on by KG/GM. Tim Yorath’s responsibilities to be taken on by SW. GM to circulate email stating when risk assessments to be carried out. c. <u>Proposal by Clandon Regis to build housing on land at end of Old Epsom Road</u> - RC to discuss informally with Clandon Regis. d. <u>Land for auction</u> – it was reported that there has been no further development in relation to this matter currently. e. <u>David Davis retirement</u> – DD reported that he was very happy to work with ECPC over the past years and very sorry to be retiring shortly. 	PR/ GM GM RC

In the absence of further business the meeting closed.

**Date of next meeting:
Thursday 18th June 2009**

Georgina Mercer, Parish Clerk
14 May 2009