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Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Thursday 10th April 2008

Present Adrian Thompson (Chairman), Sibylla Tindale, Paul Richardson, Ray Corstin, Simon Wood, Mary Leech (Clerk).

Also present: 4 members of the public

Apologies Cllr Jen Powell, Cllr Jenny Wicks, Cllr David Davis

Also attended: Georgina Mercer, to be appointed Parish Clerk at the Annual Parish meeting in May. She was welcomed by the Chairman.

Declaration of personal or prejudicial interests registered: None.

Item

Action

1793 **Minutes of the meeting of 21st February 2008**

The Minutes were signed by the Chairman as correct.

1794 **Matters arising**

- a. Item 1787a. Hookwood Paintballing Application. Comments have been received by councillors about the increased traffic along Blakes Lane, from the East Clandon end, by paintball participants not familiar with the correct access route off the A246. Sibylla will discuss this issue with Fenella Harrison, councillor at West Horsley.
- b. Item 1789. Playground fencing. Sibylla has now received the necessary quotes, the most suitable being for £650, with work hoped to begin next week. Ray will monitor the progress of the work. The grant award of £500 from SCC will be put toward the cost of this project.
- c. Tennis court. The quote received from JRG Reed for £350 is accepted for pressure wash and moss treatment. The work is scheduled for later this month. When complete it should last for 3 years.
- d. Item 1791. Sycamore in Sawpit Lane. Mary has not yet spoken with GBC.
- e. Item 1792.a. the police liaison meeting was well attended.
- f. Item 1792 b. internal auditor. Chris Lowe has agreed to be the Internal Auditor for our accounts for 2007/08.
- g. Item 1792 d. Alison Woolgar has made the application on behalf of the village.

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1795 **Financial Report**

- a. Current account: £700 Deposit account: £3100.
- b. Fixed Asset Register. this is being updated by Adrian who asked councillors to advise him of any errors or omissions.

AT

It is uncertain whether any villager can use parish council equipment (eg, garden machinery). Adrian will check out the insurance position as necessary. The point was made that some of the items of machinery owned by the council are seldom used, and it would be advantageous if they were in use more frequently.

AT

- c. Village Hall donation. Although rates for users of the village hall have increased, the Council expressed their thanks to the Village Hall Committee for holding the cost to the Parish Council at £150 for the current year.
- d. Surrey Air Ambulance. It was decided not to support this charity because East Clandon Parish Council does not give public money for support of any charity not directly associated with, or beneficial to, the council.

1796 **Planning Reports**

08/P/00159 5 Snelgate Cottages. No decision yet made.
08/P/00453 Ivy Cottage. The applicant, Peter Hopson, was in attendance at the meeting, and clarified to the council some aspects of his application.
07/P/00958. Home Farm Barns site progress is being monitored.

b. Enforcement.

Hill Top Farm. GBC Enforcement officers are continuing to check on the lean-to, yet to be removed

Clandon Manor Farm. Enforcement Officers have visited the site following complaints both about the large and repeated bonfires, and also the removal of five trees along the wall adjacent to Back Lane

1797 **Parish Clerk**

Georgina Mercer, of 10 Snelgate Cottages, will be replacing Mary as parish clerk, as from the Annual Parish Meeting on 15th May. Adrian will prepare an article for the next issue of the Clandon Parish Magazine, informing the villages of this new appointment.

AT

1798 **Star Energy progress report**

Paul reported that Star Energy have submitted a 4th application for trial drilling at Albury. Details can be seen on the saveblackheathcommon.com website. Comments and objections need to be received before 24th April. Paul will draft a letter objecting in principle to the method of straight-down drilling proposed by Star Energy. The Property Manager at Hatchlands, Julie Lawlor, was asked to explain the position of the National Trust in respect of their policy on the proposed route of any pipeline. Julie (in attendance at the meeting) will copy to Mary all correspondence between the National Trust and Star Energy.

PR

1799 **Injurious Weeds on Clandon Manor Farm fields**

Mary told the meeting that Natural England, who act on behalf of DEFRA, have given CMF until the end of April to remove the ragwort and creeping thistle from the fields. In response, CMF have promised to hand pull the weeds and regularly cut the fields. If action has not been taken by 29th April, then ECPC is to inform Natural England who will pursue the matter further.

ML

1800 **Parish Biodiversity Action Plan**

Adrian Thompson and Peter Smart attended a seminar on 23rd February. Adrian tabled a summary paper recommending that the Council should work closely with the Surrey Biodiversity Team to review the key sites in the village that are managed by the Council. Peter Smart has offered to compile the initial review and produce recommendations for the parish council to consider. The recommendations set out in the paper were approved.

1801 **Proposed removal of salt box on corner of New Road.**

Because this box is used, it will not be removed, but it was decided to improve its position, or to screen it. Ray will investigate possible action.

RC

Any other business

- a. Back Lane Pond. Sibylla told the meeting that there are 3 ways in which the bulrushes can be removed: cutting below water level, pulling up by the roots, glyphosphate treatment. Before deciding on the best action, Sibylla will contact the previous resident of Back Lane Richard Twigg, who used to maintain the pond, and to ask what was used for bulrush control.
- b. "Good practice file" Sibylla suggested to the council that a file should be maintained, keeping basic details of all contacts and practices used for all village projects, for future reference./
- c. Renewal of Jim Bacon's insurance policy. Adrian will check the details of the existing policy before renewal.
- d. Playground matting. Some of this has become slippery, Ray will ask Roger Nickolds for advice.
- e. Clandon Society. Ray drew the attention of the meeting to the AGM of the Clandon Society in the West Clandon village hall on 16th May at 6pm.
- f. Snelgate Verges. These have been well cleared by George Randall. Mary will write a note of thanks to George.
Simon would like to keep the parish owned Hayter Rough Cutter in his own shed so that he can more easily maintain the verges. Roger will be asked about this.
- g. Cycle way improvements. Simon has ascertained that Sustrans will not provide any financial help with improvement of cycle ways in the village.
- h. Risk Assessments. Councillors were reminded that the Spring risk assessment survey forms are now due
- i. Frogmore Cottage hedge. It was noted that this hedge which backs on to the Ripley Road has now been cut back and secured in position.
- j. Hedge owned by New Manor Farm. This hedge has encroached on to the Old Epsom Road to an extent that makes walking past very difficult. Ray will ask the owners to cut it back.

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In the absence of further business the meeting closed at 9:50 pm

**Date of next meeting:
Thursday 15th May 2008 (both Annual Parish meeting, and
council meeting)**

Mary Leech, Parish Clerk
21st April 2008