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Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Thursday 21st June 2007

- Present** Adrian Thompson (Chairman), Sibylla Tindale, Paul Richardson, Ray Corstin, Simon Wood, Cllr David Davis, Cllr Andrew French, Cllr Jen Powell, Mary Leech (Clerk).
Also one member of the public
- Apologies** Cllr Jenny Wicks.

Declaration of personal or prejudicial interests registered:
Adrian Thompson, committee member for Cherry Trees
Ray Corstin, neighbour to Cherry Trees
Sibylla Tindale, neighbour to High Clandon Farm

Item		Action
1731	Minutes of the meeting of 15th May 2007 The Minutes were signed by the Chairman as correct.	
1732	Matters arising <ol style="list-style-type: none"><u>Item 1721,1712, 1705 safety posts.</u> The posts along The Street in front of Warren Cottage, and the posts in Back Lane behind Jim Bacon's shed have all been replaced with wooden ones. The one remaining old post, beside the pond in Back Lane, has yet to be replaced. Mary will follow this up, or Roger will be asked if he has a suitable post.<u>Item 1721,1712, 1706 removal of redundant road signs at entrance to School Lane.</u> The redundant signs have yet to be removed. Mary will follow this up with Highways Department.<u>Item 1721,1712, 1707 Conservation area review.</u> Adrian will follow this up. It was noted that because of the lack of response from GBC Conservation department the Village Welcome Packs have to use outdated information concerning alterations within a Conservation Area<u>Item 1730c. Clandon Society/Minutes of Council meetings.</u> Mary will contact West Clandon.<u>Item 1730e. Tennis courts.</u> It was noted that a small amount of tree root movement needs to be monitored.<u>Item 1730f. Fluoro-signs on railway arch.</u> Simon reported that this has been a rolling programme for several years: when bridges need maintenance these signs are put on the bridges.	ML/RN AT ML
1733	Financial Report <ol style="list-style-type: none">(as of 20 June) <u>Current account: £883:11. Deposit account: £2786:72</u><u>Policy re presentations.</u> It was decided that a gift to the maximum value of £50 could be given to a councillor retiring from office after a minimum of 5 years' service.<u>Donation to Surrey Farming and Wildlife Advisory Group.</u> Although the parish council is sympathetic to the demands of this organisation, it was decided not to send any donation.	

1734

(a) Planning Reports

Applications/Approvals since last meeting:

Old Manor Farm, internal alterations (07/P/00702). Awaiting decision.

Queens Head Pub, extension 07/P/01395. Awaiting decision

Briony Cottage, new garage and entrance porch 07/P/01158. Details being circulated among councillors.

Cherry Trees, extensions 07/P/01088. Details being circulated among councillors.

It was noted that GBC failed to send the Application papers to ECPC and it was not until receiving a phone call from a concerned resident that the parish clerk knew of this application.

(b) Planning Enforcement

Hilltop Farm. No new information.

High Clandon Farm. GBC has allocated this a case number, but no information yet.

1735

Tunmore Fields

a. Work on the fields begins imminently.

b. The final version of the Contract with Mike and Carol Cook of Old Manor Farm, for the overall lease of the three fields thus created was approved

1736

Star Energy Gas Pipeline

A village meeting has been arranged with Star Energy for Thursday 19th July, at 7pm in the village hall. This meeting will be open to all East Clandon residents; also invited will be members of the Clandon Society, and West Clandon parish councillors.

Ray will circulate this information via the village email; also prepare flyers for every household. The village postman, Richard, will be asked if he is willing to help with the distribution of these flyers.

RC

1737

Risk Assessment

Mary will send by email the agreed risk assessment document to all councillors. In the meantime, Paul will prepare a template for Reports.

ML/PR

1738

Fixed Asset Register update

This has been finalised, with thanks given to Roger Nickolds for its preparation.

1739

Parish Plan

Following considerable discussion, it was decided that the village already meets most of the standards suggested.

The following points were made:

- a. our village is already well served by its website, but this website could be more regularly updated, although the best way of doing this was not certain. It was agreed that the responsibility for this should be with the village organisations and groups themselves.
- b. there are few facilities in the village for young people. Perhaps parents/young people themselves should be asked for suggestions.
- c. a parish plan needs to be sustainable, which it will not be unless benefit comes out of it for each group.
- d. there is more need to advertise the existence of all village groups.
- e. one observed area for possible improvement of the website is its diary; it was suggested that this needs redesigning, perhaps to include a "notice-board"/"bulletin board" which is given prominence at the front of the site.

Ray Corstin will discuss these suggestions with Peter Smart and report back with proposed improvements for the next meeting of the parish council.

RC

1740 **Any other business**

a. Village Benches. Theft and future security. Identification will be carved into the back of the benches so that they can be traceable. Ray will investigate a suitable method.

RC

Roger will buy two replacement benches for the ones stolen from the playground. From B&Q, approximately £30 each, together with security chains.

RN

Simon will obtain brochures/information about new benches.

SW

b. Footpath to link the far end of the Ripley Road with the village. There was discussion about the feasibility of creating such a path, but it was decided that the cost would be prohibitive. However, SCC have produced new documentation about Rights of Way improvement. This is on their website, and is also being circulated among councillors and so will be discussed at the next meeting.

all cllrs

c. Golf course/Snelgate Cottages boundary fence. Simon asked if there was any documentation on file about the responsibilities of the golf course to clear this boundary. Mary will look in the files.

ML

Date of future meetings:

The meeting scheduled for Thursday 26 July has been cancelled due to holiday arrangements. An alternative date to be arranged.

Tuesday 11 September

Thursday 18 October

Tuesday 27 November

Mary Leech, Parish Clerk 9th July 2007