

chairman
Mr Adrian Thompson
Lamp Cottage
The Street
East Clandon
Surrey
GU4 7RY
01483 222687
ajthompson2@aol.com



parish clerk
Mrs Mary Leech
Huggins Cottage
Back Lane
East Clandon
Surrey GU4 7SD
01483 225595
parishclerk@eastclandon.org.uk

Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Tuesday 15th May 2007

Present Adrian Thompson (Chairman), Sibylla Tindale Paul Richardson, Ray Corstin, Simon Wood, Mary Leech (Clerk). Also four members of the public
Apologies Cllr Jen Powell, Cllr David Davis, Cllr Jenny Wicks.

*Declaration of personal or prejudicial interests registered.
None received*

Item		Action
1720	Minutes of the meeting of 4th April 2007. The Minutes were signed by the Chairman as correct.	
1721	Matters arising <ul style="list-style-type: none">a. <u>Item 1712, 1699a the phone box.</u> BT will not replace the box, but Sibylla has obtained a "hotline" number that can be called if any repair/cleaning work needs to be carried out.b. <u>Item 1712, 1705 safety posts.</u> After another recent email message, Mary is hopeful that this work is "imminent".c. <u>Item 1712, 1706 removal of redundant road signs at entrance to School Lane.</u> Earlier today a "no through road" sign was fixed to the existing "School Lane" sign. The redundant signs have yet to be removed.d. <u>Item 1712, 1707 Conservation area review.</u> Adrian has still not yet received any response to his communications with GBC Conservation Department.e. <u>Item 1712, 1710 (b) Community Speedwatch.</u> There are now three sites in the village being monitored, under the direction of Eric Butcher of Antlers Cottage.	
1722	Financial Report <ul style="list-style-type: none">a. <u>Current account:</u> £450.09. <u>Deposit account:</u> £2786.72.b. <u>Position of Responsible Financial Officer.</u> Following recommendations from the External Auditor, Mary Leech was appointed RFO, with Adrian Thompson as Assistant RFO.c. <u>Policy re presentations.</u> Before any policy can be formed, Mary will seek guidance from GBC on any guidelines re gifts for retiring councillors.d. <u>Hire of village hall.</u> Because the financial position of the village hall is at present strong, the village hall committee has reduced the council's annual hire fee from £460 annually to £150.	ML
1723	(a) Planning Reports Applications/Approvals since last meeting: <u>Old Manor Farm</u> , erection of a stable block (07/P/00409) - approved <u>Deepdene</u> (Back Lane) replacement of front porch (07/P/00450) - approved <u>New Manor Farm</u> , erection of two live-work units (07/P/00302) - approved	

Doverhay, retention of barn attached to existing stable block (07/P/00739)
Old Manor Farm, internal alterations (07/P/007020)
Parish Council tree work along New Road, (07/T00059)

(b) Planning Enforcement

Hilltop Farm. Following discussion, Mary was asked to draft a letter to GBC Planning Enforcement Department to register the council's concerns over apparent change in use of Hilltop Farm from agricultural to storage of building materials and equipment. This draft letter will be given to councillors for their comments before a final version is sent.

ML

High Clandon Farm. Mary has notified GBC Enforcement about the erection of a barn/garage without planning permission.

1724

Adoption of new Model Code of Conduct.

The new Model Code of Conduct including paragraph 12(2) was adopted. Proposed by Adrian Thompson, seconded by Sibylla Tindale. All in favour.

1725

Tunmore Fields

The work outstanding is as follows:

- i. completion of perimeter fencing, with posts and wire,
- ii. internal fencing (posts and wire) to divide the area into three fields,
- iii. erection of a field gate between each field,
- iv. installation of a field gate to give access from Sawpit Lane,
- v. installation of water trough to serve the further two fields, and the required underground piping from the existing water point in the first (western edge) field,
- vi. removal of existing fencing and all barbed wire. Sally Graham, whose property borders Tunmore Fields will be involved in the discussion as to the most acceptable procedure along her boundary, and the existing rabbit-proof wire.

RN

Also required will be the hire of a skip for the removal of old wire, etc.

It was decided to approve in principle all the work listed above,(items i. – vi.) Adrian and Roger will negotiate with DJB Contractors before accepting their quote .for £6365 plus VAT for the work listed i. – vi. above. Adrian and Roger will also plan to meet with Sally before any decision is taken.

RN/AT

At the same time, a draft Contract for approval by the Council will be drawn up with Mike and Carol Cook of Old Manor Farm, for the overall lease of the three fields thus created.

AT

The work should begin as soon as possible, in order to maximise rental income. The final outcome will be one of immense improvement to this area which has become very neglected, and also an investment to benefit the whole village.

1726

Footpath 74 and Hedgerow Management

Work on the drainage of the footpath is continuing to be done by Jim Bacon. As far as possible, he will be placing large logs, etc, along the bases of the hedgerows, but he will need to continue to burn some smaller cut growth (such as brambles), on the existing village bonfire sites.

Shredder purchase.

It was decided that the council could not at present afford to purchase a shredder. There is also uncertainty as to whether Jim would use one.

This will be considered again next year.

1727	<p>Village Benches. Theft and future security. (The PCC has not yet received the necessary Faculty for the installation of a bench in the churchyard– as was incorrectly reported at our last meeting). The Culmers have not yet confirmed the style of bench for the churchyard. Roger and Ray will investigate the options for increased security of benches, including the suggestion of a visible marking, engraving of the wood. It was decided to replace the two benches in the Recreation Ground. Simon Wood will investigate different styles and costs and report back.</p>	RN RC SW
1728	<p>Playground Equipment. The offer of playground equipment has been withdrawn because it was not deemed suitable by RoSPA for public playgrounds.</p>	
1729	<p>Parish Plan. Mary was asked to contact Paul Naphine of Guildford Community Action to remind him to send us copies of the Plans produced by some other parishes. Although ECPC councillors do not at present consider a PP to be of enough value to our village, they would like more to give the matter further consideration..</p>	ML
1730	<p>Any other business</p> <ol style="list-style-type: none"> a. <u>Risk Assessment</u>. Mary will update the document for our next meeting. b. <u>Star Energy Pipeline</u>. Mary will reply to the email message, and inform them that Ray and Paul will attend the meeting. c. <u>Clandon Society</u>. Ray had recently attended a meeting about the proposed Park and Ride at Merrow. Because of concerns from both East and West Clandon, it was suggested that the two councils liaise together by swapping relevant meeting minutes. d. <u>East Guildford Residents Association</u>. Ray has received a copy of their newsletter, which he will circulate among ECPC. e. <u>Tennis courts</u>. Cathy MacMullan asked if there is any overall maintenance plan for the tennis courts. Adrian will ask the contractors who repainted the courts to come and give advice, especially re the embedded dead moss. f. <u>Fluoro-signs on railway arch</u>. Paul asked if these signs are really necessary. Simon will try to find out the regulations. g. <u>Asset register</u>. Ray, with Roger’s assistance will update this register. h. <u>Verge clearance</u>. Jim has been clearing verges along the Old Epsom Road, toward “Rosebank”. When done, he will be able to add this to his schedule of verge and grass mowing throughout the village. 	ML ML/RC/ PR ML AT SW RC

Date of future meetings:

Thursday 21 June

Thursday 26 July
Tuesday 11 September
Thursday 18 October
Tuesday 27 November

Mary Leech, Parish Clerk 17th May 2007