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**Minutes of the East Clandon Parish Council Meeting
held in the Village Hall on Tuesday 11th September 2007**

- Present** Adrian Thompson (Chairman), Sibylla Tindale, Simon Wood, Paul Richardson, Mary Leech (Clerk).
Also one member of the public
- Apologies** Ray Corstin, Cllr David Davis, Cllr Jen Powell, Cllr Jenny Wicks.

*Declaration of personal or prejudicial interests registered:
Sibylla Tindale, neighbour to High Clandon Farm*

Item		Action
1751	Minutes of the meeting of 15th August 2007 The Minutes were signed by the Chairman as correct.	
1752	Matters arising	
	a. <u>Item 1742a</u> Roger will remove the old broken post beside the Back Lane pond and place the neighbourhood watch signs on the nearby pole.	RN
	b. <u>Item 1742b</u> Adrian has requested a further 10 copies of the Conservation Area document (Article 4[2]) for inclusion in the village Welcome Pack. This document is also to be scanned for inclusion on the village website.	ML/AT
	c. <u>Item 1742d.</u> Mary has discussed this with the Clerk at West Clandon, and will request copies of their meeting minutes for a period of 12 months.	ML
	d. <u>Item 1742f. village benches.</u> It was decided that the favoured manufacturer of benches is Norbury Park Wood Products (who are a subsidiary of Surrey Wildlife Trust) because they are a local company who use locally sourced hardwood. Mary will confirm this decision with the Culmers, recommending the bench described as ‘Mickleham’ (identical with the one now on situ on the junction of The Street and Ripley Road).	ML
	e. <u>Item 1742g. Verge alongside the Old Epsom Road-Snelgate.</u> The best way to tackle the overgrown and untidy verges was discussed at length. Simon showed the council photographs of the extent of this growth. He said that some residents of Snelgate are willing to form a working party to clear some of the growth, but councillors felt that more powerful machinery than was generally available would be needed. Adrian suggested that he contact the Estate Manager at Rydes Farm (Chris Chambers) to find out whether he could help with machinery. It was thought that, once clear, Jim might be able to maintain it by regular mowing. The situation will be reviewed after Adrian has talked with Chris Chambers.	AT
	Mary will find out if the redundant road sign at the end of the Old Epsom road as it approaches the junction with The Street and the A246 can be removed.	ML
	<u>Overgrown hedgerow between rear of Snelgate properties and the golf course.</u> Simon will forward to Mary a draft of his letter to send to the golf course manager asking them if they would be willing to clear a strip immediately next to the dividing fence, to prevent further encroachment of brambles and nettles into the Snelgate gardens.	SW/ML

- f. Item 1747. Tunmore fields. Mike Cook has now had the fields sprayed, and arranged for them to be topped soon.
- g. Item 1749 risk assessment. Paul will distribute Report sheets to the councillors for their October assessments.

PR

1753

Financial Report

- a. Current account:. £490.82 Deposit account:.£52.96. It was noted that the second half of the annual Precept is due in two weeks time.
A discrepancy of £350 is due to this sum having been incorrectly credited to our account by NatWest Bank. Cash flow sheets were also circulated.

- b. Concurrent Functions Grant Aid for 2008/09

Grant Aid from GBC will be requested for the following projects:

1. **Open Spaces Maintenance Equipment** Replacement of worn out equipment and /or adding to range of equipment available (e.g. replacement of mower; purchase of brush cutter) - £1,000
2. **Overgrown Areas Clearance** Employment of contractors to clear overgrown and weed infested (ragwort; thistle etc) public areas of the village -£1,500
3. **Footpath / Bridleway Improvement** Refurbishment of worn out and damaged footpaths and bridleways - £1,000
4. **Tree Maintenance** Employment of contractors to remedy damaged / dangerous trees in Parish Council owned open spaces - £1,000
5. **Hedgerow Improvement** Replanting of damaged hedgerows to improve bio diversity and appearance of the village - £1,000
6. **Recreation Ground Safety/ Improvement Measures** Work to be carried out to address issues identified in RoSPA report and other improvement measures - £1,000

Mary will complete the Application papers and send them to GBC before the deadline of 1st October. She will also thank the residents of the village who have put forward suggestions for projects, some of which will be incorporated in the above list. At the same time there was discussion about the request to investigate the formation of a footpath/cycleway linking the village with the Ripley Road beyond Home Farm and where it passes under the railway. Simon will contact Sustrans who provide advice and also assist financially in projects that prove to be viable to create/restore rights of way. It was suggested that such a path could join the Downs Link via Shere. A further suggestion of altering the line of the footpath between Snelgate and back lane across Clandon Manor Farm was discussed and thought to have merit but considered too expensive in terms of legal costs to take forward currently unless the new pipeline across this land offered a suitable opportunity.

ML

SW

1754

(a) Planning Reports

Applications since last meeting:

07/T/00155 Lucerne Cottage tree work.

07/T/00157 New Manor Farm felling of horse chestnut tree

07/T/00160 Queens Head Pub, tree felling

07/P/01822 The Old House. Mary told the council that notification from GBC has not yet arrived and she has had to contact the Case Officer directly to request the plans and relevant documentation to be sent immediately.

(b) Planning Enforcement

Hilltop Farm and High Clandon Farm. Mary has been informed by GBC Enforcement Officer Steve Doel that the lean-to at Hilltop Farm has not yet been removed and that compliance is required by 30th September. He also told her that details of the building work at High Clandon Farm are currently being considered by a planning officer.

- 1755 **.Star Energy Gas Pipeline**
 Paul updated the council on the current situation, mentioning the following points:
 The suggestion of an alternative route of the pipeline through part of the golf course is on the agenda of the next Board meeting of the Clandon Regis golf club.
- Further to questions from villagers about letters of objection, Paul will draft a letter of information to the village, to be sent from the council, containing information about where/to whom to write.
 Recompense (to the village) must be kept in mind, after finalisation of the route.
- 1756 **Dog fouling**
 Because there have recently been complaints about the extent of dog fouling in the village, especially around and in the playground, the council has placed temporary signs on the playground requesting dog owners to be more responsible about clearing up after their pets. The situation will be reviewed after 3 months.
- 1757 **Any other business**
- a. Mary informed the council that the village has again won an award in the annual Guildford in Bloom competition. The nature of the Award will not be known until after the presentation ceremony on 27th September. None of the councillors is able to attend, so the Award will be collected afterwards.
 - b. No councillors are able to attend the Crown Court Service on Friday 12th October.
 - c. Clandon Manor Farm. Following complaints from the village about the extensive growth of thistles and ragwort in the fields, Mary has twice written to Mark Savage, the developer/owner of CMF and received no response or acknowledgement. She will write again, telling him that the Council will be reporting the condition of the fields to DEFRA, unless a response is received within 14 days. The letter is to be sent recorded delivery.
 - d. Mary will again ask Hatchlands (Property Manager Julie Lawlor) to arrange for the New Road verge to be mown. She will also ask again if they can repair/replace their sign at the New Road entrance to Hatchlands.
 - e. Roger Nickolds asked for a member of the council to replace him as a representative on the Police Community Partnership Group (now renamed Police Community Liaison Group: PCLG). Simon will attend the next meeting, on 19th September.
- 1758 **Date of future meetings:**
Thursday 18 October, Tuesday 27 November

PR

ML

ML

ML

SW

Mary Leech, Parish Clerk 13th September 2007