
Minutes of the East Clandon Parish Council ANNUAL MEETING held in the Village Hall on 16th May 2012

Present: Councillors: Sibylla Tindale, Ray Corstin, Paul Richardson, Keith Grange and Al Mundy.
In attendance Mary Leech (parish clerk); Nick Etches, Graham Leech, Roger Nickolds, Chris Ross
Apologies Cllr Jenny Wicks

- 0457** **Appointment of Chair for the meeting.**
Councillors appointed Sibylla Tindale as Chair for the meeting.
- 0458** **Welcome to the Annual Parish Meeting,**
Given by Sibylla Tindale
- 0459** **Appointment of Chair and Vice Chair for the year ahead.**
Councillors appointed Sibylla Tindale as Chair for the year ahead
and Ray Corstin as Vice Chair for the year ahead.
- 0460** **Approval of Minutes of the Annual Parish Meeting of 2011.**
Signed by the Chairman as correct. There were no matters arising.
- 0461** **Acceptance of resignation from Council of Keith Grange**
On behalf of the Council and the Village, Sibylla thanked Keith for his time as parish
councillor, and in particular for acting as Responsible Financial Officer. In future, the
position of RFO will be undertaken by the parish clerk, Mary Leech.
- 0462** **Co-option of new councillor Ian Peacock**
Ian was unable to be present at the meeting, but has given his assent for co-option on to
the Council. In his absence, he was welcomed to the council by the chair, Sibylla Tindale.
- 0463** **Annual Report of the Parish Council**
Sibylla Tindale presented a Report for 2011-2012.
(*This Report is to be seen on the village website, and the village notice-board;*).
- 0464** **Internal Auditor's Report for the past financial year.**
Our internal auditor, Arthur Hunking, was unable to be at the meeting. Details of his
inspection of our accounts, which form part of our Annual Audited Return, were
explained by Keith Grange. Arthur was thanked by the council for this work. The Report
has already been submitted to the external auditors, BDO.
- 0465** **Approval of accounts for the year ended 31 March 2012.**
Approval and acceptance proposed by Sibylla Tindale and seconded by Ray Corstin.
The Internal Auditor's Report and the Statement of the Accounts was therefore accepted
and approved by the Council.
- 0466** As an integral part of our Annual Return, acceptance of the Annual Governance
Statement was proposed by Sibylla Tindale and seconded by Ray Corstin with all
councillors in favour of acceptance.
- 0467** **Open forum.**
Roger Nickolds asked for explanations to be given to villagers about the Parish Precept,

especially in the years that it is increased. He also made a point that the parish council should keep an absolute (working) minimum of money in both deposit and current accounts, and that the precept should not be increased unless the need arises for additional expenditure.

In the absence of any further matters to be discussed, the Annual Parish Meeting for 2012 was closed.

Mary Leech, Parish Clerk, 23May 2012

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