

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed “Year ending 31 March 2023” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: **East Clandon Parish Council**

County area (local councils and parish meetings only): **Guildford**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Linda Koszo, Parish Clerk**

Date: **20/06/2023**

	£	£
Balance per bank statements as at 31/3/23:		
account 1	19,108.51	19,108.51
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)	-	-
Add: any un-banked cash as at 31/3/23	-	-
Net balances as at 31/3/23 (Box 8)		<u>19,108.5</u>