

## Explanation of variances – pro forma

Name of smaller authority: **East Clandon Parish Council**  
 County area (local councils and): **Guildford, Surrey**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,979	13,414				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	8,072	8,234	162	2.01%	NO		
3 Total Other Receipts	11,711	10,940	-771	6.58%	NO		
4 Staff Costs	2,558	2,480	-78	3.05%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	18,790	8,675	-10,115	53.83%	YES		Due to COVID-19 there have been no major projects or expenditure this year. 2019-20 saw pond project and Tennis Court fencing projects so costs were much higher anyway.
7 Balances Carried Forward	13,414	21,433			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS	
8 Total Cash and Short Term Investments	14,979	13,414				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	74,844	77,512	2,668	3.56%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable