

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed “Year ending 31 March 2021” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on the debit side.

Name of smaller authority: East Clandon

County area (local councils and parish meetings only): Guildford

Financial year ending 31 March 2021

Prepared by (Name and Role): Diana Thornhill, Clerk

Date: 03/07/2021

	£	£
Balance per bank statements as at 31/3/21:		
account 1	21,433.0	21,433.0
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)	 	-
Add: any un-banked cash as at 31/3/21	 	-
Net balances as at 31/3/21 (Box 8)		<u><u>21,433.0</u></u>